

Minutes 9th July 2026

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Present Cllr Hockin, Cllr Peyman, Cllr Yates, Cllr Lakie, Cllr Smith, Cllr Costello, Cllr Bridges, Cllr Edwards, Cllr Anderson and Cllr Hitchman-Smith.

In attendance CCllr Burnett

04.01 Apologies – Cllr Peyman and Cllr Costello

04.02 Declarations of Interest –

Cllr Yates declared an interest in Community Centre funding application and Finance. He requested dispensation to speak but not vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Lakie. All in favour. Cllr Yates abstained.

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Lakie. All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Lakie. All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Edwards declared an interest in agenda item Car Park – Toilets, she is a member of the CIC. She requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Lakie. All in favour. Cllrs Yates, Edwards and Hockin abstained. Cllr Anderson declared an interest in Finance.

04.03 Public Participation – Partnership Officer from Cormac present and two members of the public. The Partnership Officer appraised their role as part of the engagement team is to support, promote and manage groups of volunteers who work on council land. They have looked at the Paradise Triangle area and was pleasantly surprised with the progress of the rewilding. They outlined the methods of creating a wildflower meadow and how it should be managed, particularly focusing on the annual mow and time for the seeds to disperse onto the ground before raking the grass away, to create an ongoing sustainable area. One member of the public outlined their proposals for a couple of fields they own and are referring to as Boscastle Fields which are located on Tintagel Road between Green Lane and Under Road. The proposals included wildflower meadow, community garden, orchard, camping area, and camping pods. The council voiced concerns regarding the lack of toilet and parking facilities.

The clerk advised the council could not give any formal feedback on the proposal. If a Planning application is needed and received, then the council will submit its views.

04.04 Planning – To consider planning applications received in time for agenda

No Planning applications received.

04.05 To consider other planning applications received by time of meeting.

None received

04.06 Planning Decisions: as listed ([see website](#))

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04.07 Minutes

Minutes of the meeting held on 11th June 2026 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Hitchman-Smith. All in favour. Cllr Smith abstained not at meeting.

04.08 Matters to Report (only) from previous meetings minutes – nothing

04.09 Finance

Approval of cheques for payment

Cllr Anderson left the meeting

Category	Sub Category	Amount	For	
Administration	Staff Costs	£1085.81	Salary (June)	ch
Administration	Staff Costs	£18.46	Expenses (June)	ch
Projects	Comm. Asset	£1500.00	Toilet Grant	ch
Administration	Village Hall	£14.00	Hire on 14 th May	ch
Open Spaces	Play Area	£21.91	Materials for fence repair	ch
Agency	Grass Verge	£1550.00	1 st and 2 nd cuts	ch
Administration	Software	£12.10	MS365 July 2026	dc
Administration	Environment	£160.00	May	ch
Projects	Comm. Asset	£898.20	Toilet block Cleaning (June)*	ch

Cllr Yates asked for the Toilet Grant cheque to be deferred until agenda item Car Park – Toilets*.

Cllr Yates proposed that the council approve the amounts as listed for payment. Excluding the toilet grant cheque. Seconded by Cllr Bridges. All in favour.

The clerk advised he had included a final column in which the initials mean;

ch = Cheque payment, dc = Debit Card payment and dd = direct debit

Cllr Andreson rejoined the meeting.

04.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

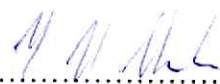
The councillors all had copies of the email correspondence regarding the Severe Riverbank Erosion, Landslip, and High-Risk Roadside Hazard at Paradise Road. The councillors discussed the issue and confirmed the roadway had been temporarily made safe. They looked at the possible causes of the erosion and after discussion felt this was outside their expertise. With the issue being suggested as being caused by historic works by others they decided this issue was outside their jurisdiction. Cllr Burnett advised that Cornwall Council legal team are involved. The councillors discussed the quote for the tree removal on the Castle Site. The Council decided the councillors needed to have a site meeting to fully see and understand the issue.

04.11 Reports

CCllr Report – CCllr Burnett reported that from the 1st August a lot of Cornwall Council car parks will be going cashless, which is anticipated to save approximately £80,000. The Proviso is that at least one car park in each town will accept cash. Boscastle Cobweb cark will retain two cash/card machines and four cashless machines. He would also be chasing up progress on the Community Highways Improvements Programme (CHIP). Cllr Lakie thanked CCllr Burnett

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for his contribution in getting Cornwall Council contact details regarding the Riverside Walk project.

Chairmans Report – nothing further to report.

Parish Clerk Report – nothing further to report.

04.12 Items from previous meeting

Biodiversity/rewilding – This was fully discussed in Public Participation and the clerk advised that the grass cutting contract may need adjustment to link in with the advice given. The council considered the mowing and seed collection option and felt in future, if possible this should be managed locally.

Car Park – Nothing Further to report

Toilets – Cllr Yates explained why he had asked for the council to defer the Toilet Grant cheque to this agenda item. The CIC has very limited financial resources (it is still awaiting the levy payment from Cornwall Council) so rather than a grant the CIC would prefer, if it is acceptable to the council, for the cleaning contract of approximated £950 per month be paid for the next three months June, July and August with the June payment being £898.20. Cllr Hitchman-Smith proposed the council make the next 3 payments on the proviso the invoices are addressed to the Parish Council. Seconded by Cllr Smith. All in favour. Cllr Yates abstained.

Highways – nothing to report.

Community Emergency Plan – Cllr Yates reported the working group have met and discussed a few things and is making good progress on the plan and wider resilience arrangements. They have continued to review supporting appendices which will be finalised after the Community and resilience open day planned for Thursday 15th October at the Boscastle Community & Recreation Centre. Planning has progressed on details for the open day including postal invites and information to all residents and an invitation have been sent to partner agencies, organisations and community groups. Cllr Yates outlined the costs of printing and distribution of the invitations and information packs. Cllr Hitchman-Smith proposed the council support progressing the distribution which is anticipated to cost approximately £907.97 and delegate authority to the working group for the detailed arrangements for the open day. Seconded by Cllr Lakie. All in favour.

Website, communications and Council Telephone – Clerk reported he had accessed the Tamar Telecommunications telephone dashboard and relayed the information to Cllr Hitchman-Smith. Cllr Hitchman-Smith confirmed he had recorded a welcome message.

Neighbourhood Priority Statement – Cllr Lakie reported Cornwall Council have registered the councils interest.

Play Area

Monthly inspection – Cllr Bridges reported the inspection found a couple of minor issues that have been addressed. The fence post has been repaired (The clerk to write a letter of thanks to the person who repaired it) and the trip hazard removed. It is proposed to move the exist rocker and resit site along with the repaired rocker.

Castle Site

Monthly inspection – nothing to report.

College Transport – nothing further to report

Works around the Village – Cllr Hitchman-Smith thanked Cllr Hockin for removing the algae and lichen from the bench on Paradise Triangle.

Playing Field – Dog Fouling – nothing further to report.

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Community Centre – Cllr Yates reported works have finished and just awaiting building control to sign off the works.

Riverside Walk – Cllr Lakie reported progressing slowly

Bus Shelter – Cleaning of the bus shelter is completed.

Council Documentation Review – nothing further

04.13 Items since last meeting –

Severe Riverbank Erosion, Landslip, and High Risk Roadside Hazard at Paradise Road,

Boscastle – See Correspondence above.

04.14 Agenda items for next meeting

Bio Diversity/rewilding – *Paradise Triangle – Cutting and Signage*

Car Park

Toilets

Highways

Community Emergency Plan

Website, Communications and Council Telephone

Neighbourhood Priority Statement

Play Area –

Monthly inspection - *report and equipment update*

Castle Site

Monthly Inspection – *report*

College Transport – *post 16*

Works around the village – *Paradise Triangle Copse*

Playing Field – *dog fouling*

Riverside Walk

Bus Shelter – *cleaning*.

Council Documentation Review

With no further business the Chairman closed the meeting at 20.36pm

Date of next monthly meeting Thursday 13th August 2026 in the Village Hall