



Minutes 13th August 2026

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Present Cllr Hockin, Cllr Peyman, Cllr Yates, Cllr Smith, Cllr Costello, Cllr Bridges, Cllr Edwards, Cllr Anderson and Cllr Peyman and Cllr Costello
In attendance CCllr Burnett

05.01 Apologies – Cllr Hitchman-Smith and Cllr Lakie.

05.02 Declarations of Interest –

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained. Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained. Cllr Edwards declared an interest in agenda item Car Park – Toilets, she is a member of the CIC. She requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained. Cllr Anderson declared an interest in Finance.

05.03 Public Participation – no members of the public present

05.04 Planning – To consider planning applications received in time for agenda

Application	PA26/05324
Proposal	Application for permission in principle for the construction of up to 4 dwellings (minimum of 1, Maximum of 4)
Location	The Arthurian Centre, Slaughterbridge, Camelford, Cornwall

Cllr Smith proposed the council support this application. Seconded by Cllr Edwards. All in favour.

05.05 To consider other planning applications received by time of meeting.

Application	PA26/05316
Proposal	Erection of extension to form new entrance, increase size of balcony walkway, provision of replacement windows and doors, addition of a Juliet balcony, together with associated works.
Location	The Old Stables, Boscastle, Cornwall, PL35 0EN

Cllr Bridges proposed the council consider this application. Seconded by Cllr Costello. All in favour.

Cllr Smith proposed the council support this application. Seconded by Cllr Yates. All in favour.

05.06 Planning Decisions: as listed ([see website](#))

05.07 Minutes

Minutes of the meeting held on 9th July 2026 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Smith. All in favour. Cllr Costello and Cllr Peyman abstained not at meeting.

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05.08 Matters to Report (only) from previous meetings minutes – Cllr Yates advised the council of the discrepancy between the anticipated cost for community emergency plan printing and postage of £907.97 and the actual cost of £1094.70 was due to there being a minimum order spend on Royal Mail delivery.

05.09 Finance

Approval of cheques for payment

Cllr Anderson left the meeting

Category	Sub Category	Amount	For	
Administration	Staff Costs	£1085.81	Salary (July)	ch
Administration	Staff Costs	£140.00	Expenses (July)	ch
Agency	Grass cutting	£775.00	Grass cut 3 of 6	ch
Park & Open	General Maint	£425.00	Weed clearance	ch
Administration	Village Hall	£14.00	Hall Hire 11 th June	ch
Administration	Environment	£170.00	June 2024	ch
Parks & Open	Waste Bins	£72.00	Castle site and play area	ch
Projects	Community	£413.10	St Austell Printing Company	ch
Administration	Telephone	£6.00	Telephone answering	dd
Administration	Website	£15.59	Domain Renewal	dc
Projects	Community	£354.24	Emergency Plan printing	dc
Projects	Community	£86.76	Emergency Plan printing	dc
Projects	Community	£240.60	Emergency Plan Postage	dc
Projects	Comm. Asset	£946.80	Toilet block cleaning (July)	ch

Cllr Edwards proposed that the council approve the amounts as listed for payment. Seconded by Cllr Costello. All in favour. Cllr Yates abstained.

The clerk advised he had included a final column in which the initials mean;

ch = Cheque payment, dc = Debit Card payment and dd = direct debit

Cllr Anderson rejoined the meeting.

05.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Email re litter – send thank you email for their community spirit but the council are unable to provide a litter picker in this instance.

Email re Paradise triangle – clerk asked to ask Cllr Hitchman-smith to liaise with contractor and resident re cutting of biodiversity area.

Email re jets skis in harbour – clerk to copy email to harbourmaster.

North Cornwall Transport Survey – Cllr Costello to complete survey on behalf of the council.

PC

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PC

SC

05.11 Reports

CCllr Report – CCllr Burnett reported that the Geo Thermal planning application has been approved on appeal.

At last meeting he mentioned ‘No Cold Call zones’, and has since found out these are established by the Police where there are issues with random door knocking.



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The Trevalga, Tintagel and Boscastle Fund has been created by The Gerald Curgenven Will Trust to provide a sustainable source of funding for individuals to support personal development costs. With grants of up to £1000 applications by 02/09/26 with a decision date in October. [Click here for more](#)

Community Area Partnership - Transport meeting on 9th September.

Kernow Directory - Helps you connect with local support, community groups, and events across Cornwall. <https://www.kernowdirectory.cornwall.gov.uk/>

The council asked Cllr Burnett to revisit with the designer the three bays outside the Doctors surgery which the Parish Council have been seek a larger parking area without designated bays. He was also asked to investigate why the double yellow lines on New Road from Dunfarly to the slip road were not included.

Chairmans Report – Cllr Hockin reported vegetation overgrowing the pavement. Clerk to send standard letter. The general problem of overgrowing hedges and verges was discussed.

Parish Clerk Report – The Clerk reminded councillor to complete and submit their register of Interest Form.

MB

MB

PC

05.12 Items from previous meeting

Biodiversity/rewilding – nothing further to report.

Car Park – Toilets – Cllr Yates reported the Boscastle Community Interest Company (CIC) have received the April payment from Cornwall Council with the next payment due in September. Cllr Yates asked the council to think about what priorities should the CIC be focusing on?

Highways – a member of the public reported that some junctions in the village have little or no road markings making these junctions dangerous. Cllr Costello to contact Cornwall Council using the Report It webpage to report the areas of concern.

Community Emergency Plan – Cllr Yates reported plenty of work has been done by the working group and have moved from developing the plan to put things in place for the upcoming open day. Further work has been done on community emergency team structure and governance; the plan provides room for a minimum of four serving councillors in the team who would take on the lead and deputy roles. A number of leaflets have been designed and printed which include 'Help' household lifesaving emergency plan which is aimed at encouraging household to understand their risks, prepare basic emergency supplies etc. The open day is on Thursday 15th October between 2pm and 6pm a wide range of emergency services, resilience organisations and community partners are now involved. With the event to be practical rather than an exhibition. Continuing with the resident mailing which will include introduction to the Community Emergency Plan, explain how resident will receive information during an incident and encourage neighbour to neighbour preparedness. During September the intention is to have two linked communication campaigns ahead of the open day the first will ask residents a series of what if questions and the second will introduce the organisations attending the open day and explain what resident may learn or do when they attend. The open day will require some form of park and ride as Cornwall Council would not support this initiative with use of a section of the car park.

SC



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The whole purpose of the Community Emergency Plan is not just for those people who may need help, the purpose of the community emergency plan is to encourage, promote and adopt a whole society preparedness campaign neighbour to neighbour looking after your neighbours. For the open day a budget needs to be approved for such things as samples of emergency grab bags, hall hire, promotional materials and refreshments etc. Cllr Costello proposed the working group have an initial budget for the open day of £2000. Seconded by Cllr Bridges. All in favour. Cllr Peyman reported the working group have been invited to the whole community resilience conference on 22nd September to present what they have been working toward.

Website, communications and Council Telephone – Clerk reported the telephone answer service is working. Looking at some new features being proposed by the website developer.

Neighbourhood Priority Statement – Cllr Costello reported the working group is due to meet in the next two weeks.

Play Area

Monthly inspection – Cllr Bridges reported the monthly inspection was all ok.

Chasing up equipment supplier re the issues identified in the RoSPA inspection.

Meeting next week with a contractor to refit two rockers.

NB

Castle Site

Monthly inspection – Cllr Costello reported that a fire had been lit on the lower section of the castle mound with a lot of litter left in the vicinity and the nearby picnic bench has been broken. Cllr Costello also highlighted the issue in the harbour area with local and near local youngster gathering and leaving litter. Cllr Costello and Cllr Yate to draft a notice re respecting public areas and being mindful to dispose of litter correctly.

Cllr Smith proposed the clerk ask the castle site contractor to repair the bench. Seconded by Cllr Yates. All in favour.

The tree identified by Cormac as having been damaged was discussed and the clerk asked to seek two further recommendations and quotes.

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College Transport – nothing further to report

Works around the Village – nothing further to report.

Playing Field – Dog Fouling – nothing further to report.

Riverside Walk – Cllr Costello reported working group meeting next week.

Bus Shelter – Cleaning of the bus shelter is completed.

Council Documentation Review – nothing further

05.13 Items since last meeting –

05.14 Agenda items for next meeting

Bio Diversity/rewilding – *Paradise Triangle – Cutting and Signage*

Car Park

Toilets

Highways

Community Emergency Plan

Website, Communications and Council Telephone



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Neighbourhood Priority Statement

Play Area –

Monthly inspection - *report and equipment update*

Castle Site

Monthly Inspection – *report*

Damaged Tree – *inspection reports.*

College Transport – *post 16*

Works around the village – *Paradise Triangle Copse*

Riverside Walk

Community Champion Award - *reminder*

Remembrance Sunday - *wreath*

Budget Meeting – *Reminder for 26th November*

Council Documentation Review

With no further business the Chairman closed the meeting at 20.32pm

Date of next monthly meeting Thursday 13th August 2026 in the Village Hall