



Minutes 9th April 2026

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Present Cllr Hockin, Cllr Peyman, Cllr Yates, Cllr Lakie, ~~Cllr Smith~~, Cllr Costello, Cllr Bridges, Cllr Edwards and Cllr Hitchman-Smith. In attendance CCllr Burnett

01.01 Apologies – Cllr Anderson and Cllr Smith.

01.02 Declarations of Interest –

Cllr Yates declared an interest in Community Centre funding application and Finance. He requested dispensation to speak but not vote. Cllr Costello proposed the dispensation be granted. Seconded by Cllr Peyman. All in favour. Cllr Yates abstained.

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Costello proposed the dispensation be granted. Seconded by Cllr Peyman. All in favour. Cllrs Yates, Edwards and Hockin abstained. Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Costello proposed the dispensation be granted. Seconded by Cllr Peyman. All in favour. Cllrs Yates, Edwards and Hockin abstained.

01.03 Public Participation – No members of the public present.

01.04 Planning – To consider planning applications received in time for agenda
None received ahead of agenda publication

01.05 To consider other planning applications received by time of meeting.

Cllr Costello proposed the application below be considered at this meeting. Seconded by Cllr Yates. All in Favour.

Application	PA26/01776
Proposal	Construction of garage/store
Location	Melbourne House, Forrabury Hill, Boscastle Cornwall

Cllr Yates proposed the council support this application. Seconded by Cllr Hitchman-Smith. All in favour.

01.06 Planning Decisions: as listed ([see website](#))

01.07 Minutes

Minutes of the meeting held on 12th March 2026 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Costello. All in favour. Cllr Hitchman-Smith abstained not at meeting.

01.08 Matters to Report (only) from previous meetings minutes – nothing

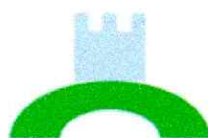
01.09 Finance

Approval of cheques for payment

Category	Sub Category	Amount	For
Administration	Staff Costs	£1085.81	Salary (Mar)
Administration	Staff Costs	£135.49	Expenses (Mar)
Administration	CALC	£499.70	Membership renewal

Adrian Prescott (Clerk)

Signed Chairman.....



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Projects	Community	£139.09	Starlink Mini
Projects	Community	£135.99	Starlink Mini
Projects	Community	£66.49	Starlink Assessories
Administration	Village Hall Hire	£14.00	Hall Hire 12 th February
Administration	Other	£71.98	Community Award plaques
Projects	Play area	£350.00	Clearance for new equipment
Administration	Website	£49.00	Compliance Alt image AI
Administration	Website	£135.00	Compliance Assertion 10
Administration	Environment	£200.00	For March

Cllr Hitchman-Smith proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour. Cllr Yates abstained.

Annual Audit

- Conflict of Interest - BDO LLP are the external auditors, the clerk asked the council if they had any conflict of interest with the external audit company. No councillors expressed a conflict of interest.
- Annual Governance Statement
The councillors had copies of the Governance Statement to consider. Cllr Hitchman-Smith proposed the Statement be approved. Seconded by Cllr Lakie. All in favour. The chair and clerk signed the Statement.
- Annual Governance Accounting Statement
The councillors had copies of the Accounting Statement to consider. Cllr Costello proposed the Statement be approved. Seconded by Cllr Lakie All in favour. The chair signed the Statement.

01.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

01.11 Reports

Cornwall Councillor Report – Disappointed the Village Hall and Community Centre expression of interest for funding from the Community Infrastructure Levy fund didn't go to the next round. The fund was oversubscribed with over 400 applications from around the county seeking £27 million in funds. The fund was increased from £750,000 to £2million. The total number of reported potholes just before Easter was under 4000 and is coming down now with the better weather allowing repairs. There is a meeting next week to discuss the Community Highways Improvement Plan (CHIP) expressions of interest.

There are a couple of public consultations available one is Belonging in Cornwall, which is strategy regarding Cornwall's diversity quality and inclusion, and the other is AONB (National Landscapes) strategy and management. He has delivered a survey to addresses in Camelford on traffic management with over 230 responses so far. Attended the Boscastle Harbour beach clean with a good number of volunteers and the good news very little rubbish found.

Chairmans Report – nothing further to report.

Parish Clerk Report – The clerk reported that to get the benefit of the recently purchased Starlink equipment a monthly fee is payable and they will only accept card payments likewise the Microsoft Software we use is a monthly fee via a card to which I use my personal card.



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Cllr Hockin proposed the council request a debit card (one cardholder) for the Barclay current account. Seconded by Cllr Costello. All in favour.

PC

01.12 Items from previous meeting

Car Park –

Toilets – Nothing further to report.

Highways – There are number of potholes around the village which have been reported.

Civil Emergency and Contingency –

Community Plan – Cllr Yates reported the draft core plan is in the councillor documentation, it has come back from being reviewed by Cornwall Council Emergency Management and Cornwall Community Flood Forum (CCFF) with very few amendments. Cllr Yates proposed the core plan (pages 1-9) be submitted to Cornwall Emergency Management. Seconded by Cllr Peyman. All in favour.

Work will now commence in stages on drafting the appendices to the core plan which are the working documents.

The meeting involving other local parishes went well and will hopefully begin to link resources.

Hosted online CCFF and Greenwich University (GU) and the representative of GU indicated they had data regarding rainfall and the river levels at the Riverside on <https://flashfloodobservatory.com/>

Mobile Communications (EE) – From Correspondence Cellnex are planning to install on behalf of EE a standby generator to power the mast in the event of a power outage.

Website and communications – Clerk reported the telephone number will transfer on 21st April until then it is currently unavailable.

Play Area

Monthly inspection – The inspection was all ok, no defects to report. Cllr Peyman report there was evidence of a party having been held by young teenagers as empty beer cans and rubbish had been found. The new Multi-play equipment is due to be installed week commencing 20th April and will result in a half of the play area being fenced off. The council discussed installing a rubbish bin in or near the play area. Further investigation needed on how/who would empty it and how often.

Castle Site

Monthly inspection – Cllr Costello reported all ok. Bin emptied today.

Links to wider footpath Network – nothing further to report.

CIL Funding Application – Cllr Yates reported the expression of interest did not go forward to the next stage.

College Transport – nothing further to report.

Works around the Village – Cllr Hockin reported the bird breeding season has put stop on the work. The council discussed the area set aside for bio-diversity as considered the benefits of it compared to keeping the area mown. The councillors agreed to make this an agenda item for the next meeting as the public may have strong views. Cllr Yates and Cllr Hitchman-Smith to draft a Facebook post.

Playing Field – Dog Fouling – nothing further to report.

RY
GHS



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Community Centre – Cllr Yates reported the community has received £121,375, the works are going well the extension is watertight awaiting installation of windows and doors.

Riverside Walk – Cllr Lakie and Cllr Costello reported they have permission from the National Trust to install benches so long as they are 3metres away from top of the riverbank on their land adjacent to the car park. They have also given permission for more mowing in that area but we'd have to follow their contractors' procedures and protocols. They also negotiated for an extra mower width of cutting alongside the Harbour. The next step is to identify who to contact in Cornwall Council and Cormac regarding maintenance of the river area alongside the lower section of car park.

Bus Shelter – Cllr Edwards reported the contractor was on site the other day but the top of the shelter still needs cleaning.

Council Documentation Review – Cllr Yates felt as the council has been doing tehwarded fro the last three years it would be a good time to review the Council's Community Awards Policy ensuring it aligns with current General Data Protection Rules (GDPR) and added a letter to go out to unsuccessful nominees. Cllr Yates proposed the council adopt this revision. Seconded by Cllr Peyman. All in favour.

Neighbourhood Priority Statements – not discussed - agenda error.

Parish Clerk – Annual Appraisalment – ongoing

01.13 Items since last meeting –

01.14 Agenda items for next meeting

Bio Diversity/rewilding – *Paradise Triangle- review*

Car Park

Toilets

Highways

Civil Emergency and Contingency

- Community Plan
- Mobile Communications (EE)

Website, Communications and Council Telephone

Play Area –

Monthly inspection - *report and equipment update*

Waste bin – *to consider purchasing and installation location.*

Castle Site

Monthly Inspection – *report*

Links to wider footpath network.

College Transport – *post 16*

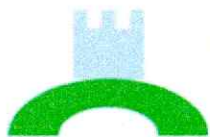
Works around the village – *Paradise Triangle lefthand side*

Playing Field – *dog fouling*

Community Centre – *Funding Application*

Riverside Walk

Bus Shelter – *cleaning.*



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Council Documentation Review
Parish Clerk – *Annual Appraisal*

With no further business the Chairman closed the meeting at 20.21pm

Date of next monthly meeting Thursday 14th May 2026 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....