

Minutes 12th March 2026

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Present Cllr Hockin, Cllr Peyman, Cllr Yates, Cllr Lakie, Cllr Smith, Cllr Costello and Cllr Anderson.

13.01 Apologies – Cllr Hitchman-Smith, Cllr Bridges, Cllr Edwards and CCllr Burnett.

13.02 Declarations of Interest –

Cllr Yates declared an interest in Community Centre funding application and Finance. He requested dispensation to speak but not vote. Cllr Anderson proposed the dispensation be granted. Seconded by Cllr Smith. All in favour. Cllr Yates abstained.

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Anderson proposed the dispensation be granted. Seconded by Cllr Smith. All in favour. Cllrs Yates and Hockin abstained.

Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Anderson proposed the dispensation be granted. Seconded by Cllr Smith. All in favour. Cllrs Yates and Hockin abstained.

Cllr Anderson declared an interest in Finance.

13.03 Public Participation – No members of the public present.

13.04 Planning – To consider planning applications received in time for agenda

Application	PA26/01455
Proposal	'Listed Building Consent for the proposed removal of 20th century extensions and refurbishment and extensions of the existing grade 2 listed building and construction of detached garage.' with variation of Condition 2 of decision notice PA25/04384, dated 07/11/2025.
Location	The Butts Butts Lane Boscastle Cornwall

Cllr Lakie proposed the council support this application. Seconded by Cllr Smith. All in favour.

13.05 To consider other planning applications received by time of meeting.

Cllr Yates proposed the application below be considered at this meeting. Seconded by Cllr Costello. All in Favour.

Application	PA26/00975
Proposal	Proposed removal of 20th century extensions and refurbishment and extensions of the existing grade 2 listed building and construction of detached garage.' with variation of Condition 2 of decision notice PA25/04384, dated 07/11/2025.
Location	The Butts Butts Lane Boscastle Cornwall

Cllr Smith proposed the council support this application. Seconded by Cllr Costello. All in favour.

13.06 Planning Decisions: as listed ([see website](#))

13.07 Minutes

Minutes of the meeting held on 12th February 2026 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Costello. All in favour. Cllrs Lakie and Smith abstained not at meeting.

Adrian Prescott (Clerk)

Signed Chairman.....

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13.08 Matters to Report (only) from previous meetings minutes – nothing

13.09 Finance

Approval of cheques for payment

Cllr Anderson left the meeting

Category	Sub Category	Amount	For
Administration	Staff Costs	£1126.01	Salary (Feb)
Administration	Staff Costs	£41.42	Expenses (Feb)
Administration	HMRC	£1185.89	Tax and NI
Parks & Open	NT Field Rent	£105.18	Rent payment
Administration	Village Hall Hire	£14.00	Hall Hire 13 th January
Administration	Environment	£170.00	February
Projects	Community	£3000.00	Comm Cent. Boiler Replace.

Cllr Smith proposed that the council approve the amounts as listed for payment. Seconded by Cllr Peyman All in favour. Cllr Yates abstained.
Cllr Anderson rejoined the meeting.

13.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

13.11 Reports

Cornwall Councillor Report – not at meeting

Chairmans Report – Cllr Hockin was concerned that the cones on Tintagel Road opposite Potters Lane are going missing and thinks some form of communication needs to be published explaining why they are there and asking people to refrain from taking them.

Parish Clerk Report – nothing further to report.

PC

13.12 Items from previous meeting

Car Park –

Toilets – Nothing further to report.

Highways – Cllr Yates asked the clerk to write to Cornwall Highways asking them to clear out the small pull in at Newbridge. Cllr Yates would provide the clerk a photo of the area.

RY
PC

Civil Emergency and Contingency –

Community Plan – Cllr Yates reported the draft core plan has been sent to Cornwall Council Emergency Management and Cornwall Community Flood Forum (CCFF) to review the structure and provide any additional feedback and observations. With Cornwall Council making civil emergency and contingency more a local driven initiative this council may need to provide additional budget in the years ahead. CCFF have confirmed they will reimburse the council if they purchase a Starlink mini satellite. The working group have invited neighbouring parishes to an informal meeting on 19th March to review the draft plan. As of last weekend, 19 people have registered offering many differing resources. Cllr Smith proposed the council purchase a Starlink mini satellite and cover the cost of hiring the village hall on 19th March. Seconded by Cllr Costello. All in favour.

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Mobile Communications (EE) – Cllr Yates had asked Ben Maguire MP about it who raised the issue in the house of commons.

Website and communications – Clerk reported he had contacted Cllr Hitchman-Smith last week and following on from that Tamar Telecommunications required additional information about the existing contract which the clerk provided. Given the closing time scales the clerk was asked to re email Cllr Hitchman-Smith for a progress report.

Play Area

Monthly inspection – The inspection was all ok, no defects to report. Cllr Peyman report the junior multiplay equipment has been dismantled for reuse and is awaiting collection. Outdoor play people are due to have a pre-installation site visit shortly.

Castle Site

Monthly inspection – Cllr Costello reported all ok.

Links to wider footpath Network – nothing further to report.

CIL Funding Application – Cllr Yates reported they are now awaiting the decision regarding the expression of interest too see if it is considered for the next stage.

College Transport – Cllr Costello reported that the sudden withdrawal of the college bus service beyond Wadebridge was now in the hands of Cornwall Council, the bus companies and the colleges.

Community Champion – Cllr Smith proposed the council make the award to two nominations. Seconded by Cllr Lakie. 5 in favour, 1 Abstention and 1 against.

Annual Parish Meeting – to be held on Thursday 26th March.

Works around the Village – Cllr Hockin reported the area was too wet for any work, along with the contractor busy dealing with storm damage and now the bird breeding season has put stop on the work.

Playing Field – Dog Fouling – nothing further to report.

Community Centre – Cllr Yates reported a good amount of money has come into the community, currently there is a slight overspend on the work but there are options to make savings subject to building control.

Riverside Walk – Cllr Lakie and Costello met with NT ranger last week, who advised they were seriously short on resources. The top area of the car park is a significant part of the flood defence scheme, and the NT have an obligation with the environment agency to keep the area less overgrown. The middle area is managed by Cornwall Council, and he is providing a contact for them. The third area below the bridge and down to the harbour is the area the NT have plans for rewilding. Overall it was a positive first meeting.

Bus Shelter – Cllr Hockin reported a local cleaner is due to make an initial clean then provide an ongoing regular clean.

Council Documentation Review – nothing

Neighbourhood Priority Statements – the clerk outlined the idea behind this from Cornwall Council however they are still working on a first template draft, the format is the parish and Town councils consult with the community as to what is included.

Parish Clerk – Annual Appraisal – Cllrs Hockin, Edwards, Smith & Cllr Yates would meet to discuss the councillor survey returns.

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13.13 Items since last meeting –

New Road – Road surface – Cllr Costello reported a member of the community has posted their concern that the road surface is too smooth and dangerous for horses. The person reported it to Cornwall Council and received a response.

13.14 Agenda items for next meeting

Car Park

Toilets

Highways

Civil Emergency and Contingency

- Community Plan
- Mobile Communications (EE)

Website, Communications and Council Telephone

Play Area –

Monthly inspection - *report and equipment update*

Castle Site

Monthly Inspection – *report*

Links to wider footpath network.

CIL Funding Application – *ideas for expressions of interest*

College Transport – *post 16*

Works around the village – *Paradise Triangle lefthand side*

Playing Field – *dog fouling*

Community Centre – *Funding Application*

Riverside Walk

Bus Shelter – *cleaning.*

Council Documentation Review

Parish Clerk – *Annual Appraisal*

Neighbourhood Priority Statements

With no further business the Chairman closed the meeting at 20.17pm

Date of next monthly meeting Thursday 9th April 2026 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....

