



Annual Report

March 26

2026

Forrabury & Minster Parish Council

Parish Council
Report

Annual Parish Meeting

Parish Council Report for year April 2025 – March 2026

Annual Parish Meeting Report – Parish Clerk's summary of the year

Over the past year the Parish Council has continued to focus on the practical work that makes a day-to-day difference to residents, alongside progressing several longer-term priorities. The minutes show a council that has been active, responsive, and committed to improving local facilities, communications, and community resilience.

Supporting community facilities and local services:

A major positive theme through the year has been the council's support for community infrastructure and local amenities:

- Community Centre progress continued, with updates through the year and, by February 2026, the Community Centre trustees reporting the award of additional CLUP funding (£9,375).
- Early work also progressed on a potential CIL expression of interest, with discussion about a joint approach between community assets.

Investing in public spaces and village presentation:

The minutes reflect consistent attention to the appearance, safety, and usability of parish spaces:

- Ongoing monitoring and action around village areas such as Paradise triangle, including attention to vegetation management and signage visibility.
- Commitment to repeat practical maintenance that had proven useful previously, including street maintenance (weed clearance) being agreed to be done again.
- Continued oversight of key community sites (including routine inspection and basic upkeep items being recorded and acted upon).
- Positive steps towards improving presentation of shared facilities such as the bus shelter, with a local cleaner asked to propose costs for an initial clean and ongoing programme.

Play area and family-friendly priorities:

The council also kept momentum on play provision:

- Regular checks continued, with inspections reported each month.
- Practical works were being lined up (including refitting equipment and preparing the area ahead of new installations).

Community resilience and emergency planning:

A particularly encouraging area of progress has been the continued development of the parish approach to civil emergency and contingency:

- A Council working group had met and developed a clearer structure for the emergency plan, including core policy sections with practical appendices for specific incidents.
- Further engagement activity, including posters to identify vulnerable residents and encourage offers of practical support (equipment and skills), is planned early 2026.

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- The Council continued to keep an eye on the wider resilience context, including discussion of communications vulnerabilities after storm impacts.

Strengthening Council communications:

Steady steps to modernise how the Council communicates including website software to enable “push notifications”, with further work planned to support more devices and encourage subscriptions.

Highways and getting the parish heard:

Highways remained a live theme throughout the year, and the Council continued to raise issues and look for routes to progress improvements:

- Practical items such as replacing missing bollards.
- Engage with wider highways processes including the community highways improvement programme.
- The Parish continued to lobby for the B3266 resurfacing to be programmed in the highways budget and was completed early 2026.

Governance and financial stewardship:

Throughout the year, the Council continued to make decisions in an open and accountable way with routine financial approvals and payments were recorded clearly, including support for community priorities and core services. Budget-setting work progressed, and at the November 2025 meeting the Council reviewed the draft budget and agreed a 2.7% precept increase. Governance housekeeping continued, including a document retention review being noted as aligned with archive guidance.

*Prepared by Adrian Prescott, Parish Clerk
Forrabury and Minster Parish Council*

Website

To see/view council documentation and more information visit -
<https://www.forraburyminsterparishcouncil.org.uk/>

Annual accounts (see attached sheet)

Annual Parish Meeting

Parish Council Report for year April 2025 – March 2026

Annual Accounts

Income	2024-25	2025-26
Agency	£1,274	£1,274
Investment	£670	£705
Other	£93	£0
Precept	£42,000	£51,500
Allotment	£175	£175
VAT refund	£7,167	£1,015
Community Infrastructure Levy	£1,500	£644
	£52,879	£55,313
Outgoings		
Administration	£23,385	£24,770
Agency	£3,900	£4,212
Bank Charges	£0	£0
Capital spend	£0	£0
Churchyard	£1,000	£1,000
Loan repayments	£1,881	£940
Parks & Open spaces	£4,645	£6,981
Section 137	£630	£1,075
Projects	£2,088	£20,668
	£37,529	£59,646
Income less Outgoings	£15,350	-£4,333