



Minutes 9th October 2025

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Present Cllr Hockin, Cllr Bridges, Cllr Peyman, Cllr Edwards, Cllr Costello, Cllr Lakie and Cllr Anderson. In attendance CCllr Burnett

08.01 Apologies – Cllr Smith, Cllr Hitchman-Smith and Cllr Yates.

08.02 Declarations of Interest –

Cllr Anderson declared an interest in Finance - Environment.

Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Peyman proposed the dispensation be granted. Seconded by Cllr Lakie. All in favour. Cllrs Edwards and Hockin abstained.

Cllr Edwards declared an interest in agenda item Car Park – Toilets, she is a member of the CIC. She requested dispensation to speak and vote. Cllr Peyman proposed the dispensation be granted. Seconded by Lakie. All in favour. Cllrs Edwards and Hockin abstained.

08.03 Public Participation – No members of the public present.

08.04 Planning – To consider planning applications received

Application	PA25/06658
Proposal	Proposed replacement windows and doors and installation of 16 new solar PV panels
Location	Boscastle Community Centre Fore Street Boscastle Cornwall PL35 0AU

Cllr Peyman proposed the council support this application. Seconded by Cllr Bridges. All in favour.

Application	PA25/05855
Proposal	Extensions and internal re-design to existing dwelling
Location	Minster Farm Boscastle Cornwall PL35 0BN

Cllr Costello proposed the council support this application. Seconded by Cllr Edwards. All in favour.

08.05 To consider other planning applications received by time of meeting. – None

08.06 Planning Decisions: as listed ([see website](#))

08.07 Minutes

Minutes of the meeting held on 14th August 2025 – Cllr Peyman proposed, the minutes be accepted as a true record. Seconded by Cllr Costello. All in favour.

Minutes of the meeting held on 11th September 2025 – Cllr Edwards proposed, the minutes be accepted as a true record. Seconded by Cllr Lakie. All in favour.

08.08 Matters to Report (only) from previous meetings minutes – nothing



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08.09 Finance

Approval of cheques for payment

Cllr Anderson left the meeting

Category	Sub Category	Amount	For
Administration	Staff Costs	£1125.81	Salary (Sept)
Administration	Staff Costs	£41.89	Expenses (Sept)
Administration	Village Hall	£14.00	Hall Hire 14 th August
Administration	Election	£322.48	Uncontested recharges
Administration	Website	£225.00	Council Website hosting
Open Spaces	Castle Site Bin	£36.00	Empty 29 th September
Projects	Community	£1500.00	Toilets
Section 137	Remembrance	£25.00	Wreath
Administration	Website	£119.00	Community Website hosting
Administration	Environment	£180.00	Environment September

Cllr Edwards proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour.

Cllr Anderson rejoined the meeting.

08.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

08.11 Reports

Cornwall Councillor Report – CCllr Burnett reported Cornwall Council's Let's Talk website page has two public consultations ongoing a) Dogs on Beaches and b) Attitudes to Ageing. The Cornwall Council are

- Holding several Road Shows across the county to give people the opportunity to comment on the Cornwall Plan.
- Rolling out free school meals to all eligible children rather than parents having to apply for it.
- Backing a loan scheme for people who may not be able to get mainstream borrowing for property repairs.

The plan b Camelford bypass option is supported by Camelford Town Council, but central government will not pay for a feasibility study.

The Geothermal power plant application has been turned down by Cornwall Council.

Proposal for a parish/town clerks forum.

Chairmans Report – Cllr Hockin reported Devon and Cornwall Police Neighbourhood Policing Team will be on hand to chat, answer questions, and hear concerns on Monday 13th October 12pm to 14:30pm in the mobile police station, to be sited in the Car Park.

Parish Clerk Report – nothing further to report.

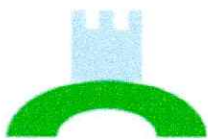
08.12 Items from previous meeting

Car Park – Toilets – Cllr Hockin reported the paddle gates are regularly being damaged by people pushing them before they have released. Cllr Peyman reported someone got stuck in a cubicle when the lock mechanism broke.

Highways – The B3266 resurfacing work has been postponed until the new year.

Adrian Prescott (Clerk)

Signed Chairman.....



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The foliage alongside the path between Cloverlane Close and Tintagel Road needs cutting back. Clerk asked to arrange for the above to be done along with tidying the War Memorial and cutting foliage away from the noticeboards.

Concern raised that the bus stop on Doctors Corner needs a yellow bus stop box to prevent cars parking and restriction the buses.

Civil Emergency and Contingency –

Community Plan – Cllr Peyman reported the Community Emergency Plan Policy document is almost ready, the concern the team have is how and when is the emergency plan activated? At the request of Cornwall Council Emergency Management team, the parish council now have a safeguarding policy document.

Mobile Communications (EE) – Nothing further to report.

Website and communications – Cllr Hitchman-Smith reported via an email the Parish Council:

- Can port over the existing number and this process takes 1-2 weeks.
- Would need to fill out a form, and they would handle the rest, including communication with PlusNet. During this period, the existing landline would continue to function as before.

The company do have a VoIP package available, and the parish council will be provided an extension number that it can divert incoming calls to. This will enable it to answer and make calls via the VoIP app. They can help us set up a voicemail box, so if a caller leaves a voicemail, the council will receive an audio file of the voicemail recording sent to an email address. Their VoIP Start Up Tariff costs £8 per month.

Play Area

Monthly inspection – Cllr Bridges reported inspection ok. Himself and Cllr Peyman, cleared rubbish including broken glass from the site it is believed left following an impromptu party. Cllr Bridges and Peyman to arrange with a contractor for the rockers to be re installed and the bench fixed down.

Castle Site

Monthly inspection – Cllr Costello all ok. Bin a third full. The interpretation board is to have a new support fitted to replace the existing split support.

Works around the Village - Cllr Hockin reported the repair and re-siting of the Castle site picnic bench is in progress.

Playing Field – Dog Fouling – Cllr Hockin reported the environmental officer has no significant issues.

Community Centre – the Centre has been successful in getting funding from the Cornwall Levelling Up Programme (CLUP) and has already received part of the funds. The Council have tonight supported the planning application for replacement windows and doors and installation of 16 new solar PV panels.

Riverside Walk – Cllr Lakie reported following the meeting with The National Trust (NT) the working group have a vision, and he is drafting a plan for discussion and consideration.

Parking Restrictions – *Old Road* - CCllr Burnett had copied the councillors an email from highways indicating they would not act but may consider changes in the future.

Remembrance Day – Cllr Hockin advised the Royal British Legion have contacted the church regarding holding the service at Forrabury Church and is awaiting a reply.

PC

NB
IP

Adrian Prescott (Clerk)

Signed Chairman.....



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Budget Meeting – The Clerk asked councillors to begin considering potential budget inclusions and changes to the budget for the 2026-27 financial year.

Council Documentation Review – Safeguarding policy and Safeguarding procedure. Clerk asked to link the two documents and insert the appropriate lead contact information.

All

PC

08.13 Items since last meeting – nothing

08.14 Agenda items for next meeting

Car Park – *Toilets*

Highways

Civil Emergency and Contingency

- Community Plan
- Mobile Communications (EE)

Website, Communications and Council Telephone

Play Area –

Monthly inspection - *report and equipment update*

Castle Site

Monthly Inspection – *report*

Works around the village – *Paradise Triangle lefthand side*

Playing Field – *dog fouling*

Community Centre – *Funding Application*

Riverside Walk

Parking Restrictions – *Old Road*

Budget Meeting – *date and items to include*

Council Documentation Review

With no further business the Chairman closed the meeting at 19.58pm

Date of next monthly meeting Thursday 13th November 2025 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....