

Minutes 12th June 2025

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Present Cllr Hockin, Cllr Yates, Cllr Peyman, Cllr Bridges, Cllr Edwards, Cllr Anderson, Cllr Costello, Cllr Lakie and Cllr Hitchman-Smith.

04.01 Apologies – CCllr Burnett

04.02 Declarations of Interest –

Cllr Anderson declared an interest in finance item '*Environment*'.

Cllr Yates declared an interest in finance item '*Boscastle CIC*'.

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Edwards declared an interest in agenda item Car Park – Toilets, she is a member of the CIC. She requested dispensation to speak and vote. Cllr Smith proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained.

04.03 Public Participation – no members of the public present.

04.04 Planning – To consider planning applications received – none

04.05 To consider other planning applications received by time of meeting. –

Cllr Yates proposed the council consider this application. Seconded by Cllr Costello. All in favour.

Application	PA25/04044
Proposal	Works to trees subject to a Tree Preservation Order (TPO) Removal of dead ash tree T1, removal of dead monkey puzzle T2, removal of leylandii T3
Location	The Butts, Butts Lane, Boscastle, Cornwall, PL35 0AX

Cllr Smith Proposed the council support this application. Seconded by Cllr Costello. All in favour.

04.06 Planning Decisions: as listed ([see website](#))

04.07 Minutes

Minutes of the meeting held on 8th May 2025 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Anderson. All in favour. Cllrs Smith, Lakie and Hitchman-Smith abstained not at meeting.

Minutes of the meeting held on 5th June 2025 – Cllr Costello proposed, the minutes be accepted as a true record. Seconded by Cllr Yates. All in favour. Cllrs Smith, Lakie, Hitchman-Smith, Edwards, Anderson and Bridges abstained not at meeting.

04.08 Matters to Report (only) from previous meetings minutes –

Cllr Costello reported she had heard back from Sir James Smith school regarding the grant request towards a sensory garden from the meeting on 8th May. The school advised the project

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is in its early stages but is designed for all students to use as peaceful, safe and calming space and will give life skills using tools and understand of vegetables and plants. Local businesses have been contributing. Cllr Smith Proposed the council grant £250 towards the project. Seconded by Cllr Peyman. 8 in favour 2 abstentions.

04.09 Finance

Approval of cheques for payment

Cllr Anderson and Cllr Yates left the meeting.

The clerk advised just ahead of the meeting the council had received an invoice for the removal of the bench on the Castle Site and repairs to the allotment steps.

Category	Sub Category	Amount	For
Administration	Staff Costs	£1094.98	Salary (May)
Administration	Staff Costs	£56.21	Expenses (May)
Administration	HMRC	£1145.03	Tax & NI
Administration	Village Hall	£14.00	Hall Hire 10 th April
Administration	Audit	£816.00	Internal Audit fee
Open Spaces	Top village	£425.00	Weed clearance
Administration	Play Area	£110.40	RoSPA Inspection
Section 137	Boscastle CIC	£1500.00	Grant
Church Yard	Church Yard	£500.00	Grant
Administration	Environment	£400.00	Environment April & May
Open Spaces	Grass Cutting	£1404.00	Cuts 1 & 2

Cllr Smith proposed that the council approve the amounts as listed for payment and include a cheque for £410 for the works outlined above by the clerk. Seconded by Cllr Costello. All in favour.

Cllr Anderson and Cllr Yates rejoined the meeting.

04.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Clerk asked to send follow up letter re the overgrown hedge impeding the footpath between Tintagel Road and Cloverlane Close.

Paradise Triangle communicate what the concept of the wilding area. Cllr Yates agreed to draft a sign. It was also felt a good idea for those people interested in maintaining the area to be formed into a working group to help look after the area.

PC

RY

04.11 Reports

Cornwall Councillor Report – No report

Chairmans Report – Nothing further to report.

Parish Clerk Report – Nothing further to report.

04.12 Items from previous meeting

Car Park – Toilets – Cllr Yates reported Boscastle Community Interest Company has written to the Cornwall Councillor portfolio holder regarding the previous administration removal of the car park levy. The new administration will not be able to amend the car parking order this year.

Highways – The council are concerned re the state of the road under the trees at Newbridge.

Adrian Prescott (Clerk)

Signed Chairman... 

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Clerk asked to write to the highways manager with a view to having a site meeting to address the issues on the B3266 from Fore Street/High Street crossroads to Water Pit Down crossroads.

Civil Emergency and Contingency – nothing further to report

Play Area – **Monthly inspection** – Cllr Peyman reported inspection ok. The annual RoSPA safety inspection went well everything safe. The only issue identified is the continuing deterioration of the junior multi play tower. The broken rocker has been repaired and is ready for re installation.

Castle Site

Monumental project – Noticeboard Interpretation - Clerk asked to chase re installation date. The project team didn't mail shot the school, however about twenty people attended their open day on the site.

Monthly inspection – Cllr Costello reported the bin is full (clerk to arrange emptying). The grass has recently been cut and all looking very nice.

Meadow Area – Access is now very overgrown and prohibits inspection. Clerk asked to seek advice from the contractor dealing with the knotweed as to how best maintain the area over the next few years.

Works around the Village - Cllr Costello report that her use of the Cornwall Council 'report it' website proved really successful with a number of issues reported had been dealt with promptly.

Cllr Edwards report the grass cutting contractor advised her they have serious issues with dog fouling on the areas of grass they cut. Hard to cut around the debris left by someone on Paradise Triangle. Cllr Smith and Cllr Hitchman-Smith to contact the local residents interested in maintaining the Paradise Triangle.

Playing Field – Dog Fouling - Cllr Hockin advised that he hadn't spoken with environment officer recently. Cllr Anderson confirmed the area is inspected every Friday lunchtime ahead of the use of the field by the school.

Council Documentation Review – Councillor Representatives Document – the council discussed the roles and asked the new councillors which responsibilities they would like to be involved with.

04.13 Items since last meeting – none

04.14 Agenda items for next meeting

Car Park – *Toilets*

Highways

Civil Emergency and Contingency (BT Phone box)

Play Area –

Monthly inspection - *report and equipment update*

Castle Site

Monumental project - *update*

Monthly Inspection – *report*

Meadow Area – *access*

Works around the village

Playing Field – dog fouling

Council Documentation Review

PC

PC

PC

PC

MS
GHS

Adrian Prescott (Clerk)

Signed Chairman.....



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With no further business the Chairman closed the meeting at 20.02pm

Date of next monthly meeting Thursday 10th July 2025 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....