

Minutes 8th May 2025

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Present Cllr Hockin, Cllr Yates, Cllr Peyman, Cllr Bridges, Cllr Edwards, Cllr Anderson, Cllr Costello. In attendance CCllr Burnett

02.01a Apologies – Cllr Smith

02.01b Election of Chairman – Cllr Edwards proposed Cllr Hockin remain as chair. Seconded by Cllr Peyman. All in favour.

02.01c Election of Vice Chairman – Cllr Yates proposed Cllr Smith remain as Vice Chair. Seconded by Cllr Costello. All in favour.

02.01d Appoint Councillor Representatives for 2025/26 – The Councillors reviewed the document and ensured all representations had at least one representative.

02.02 Declarations of Interest –

Cllr Anderson declared an interest in finance item 'Grant request'.

Cllr Yates declared an interest in agenda item Car Park – Toilets, he is a member of the Boscastle Community Interest Company (CIC) and owns a business that could be impacted on. He requested dispensation to speak but not to vote. Cllr Peyman proposed the dispensation be granted. Seconded by Cllr Costello All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Hockin declared an interest in agenda item Car Park – Toilets, he is a member of the CIC. He requested dispensation to speak and vote. Cllr Bridges proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained.

Cllr Edwards declared an interest in agenda item Car Park – Toilets, she is a member of the CIC. She requested dispensation to speak and vote. Cllr Bridges proposed the dispensation be granted. Seconded by Cllr Costello. All in favour. Cllrs Yates, Edwards and Hockin abstained.

02.03 Public Participation – two members of the public present.

One member of the public raised objections to planning application PA25/02748.

02.04 Planning – To consider planning applications received –

Application	PA25/02748
Proposal	Replacement timber outbuilding with associated sun terrace
Location	Round Tree Cottage, High Street, Boscastle, Cornwall

Cllr Yates proposed the council object to this application on ground of over development of site and exceeds the headline proposal. Seconded by Cllr Peyman. All in favour.

Application	PA25/02291
Proposal	Single storey extension to the side of the property
Location	Tregatherall Cottage Tregatherall Farm Boscastle Cornwall PL35 0EQ

Cllr Costello proposed the council support this application. Seconded by Cllr Bridges. All in favour.

Application	PA25/02812
Proposal	Construction of a new dwelling in the garden of the existing property' without compliance with Condition 2 of decision notice PA19/04343 dated 08/08/2019
Location	Land Adjacent To Comfrey Patch, Penally Hill, Boscastle PL35 0HF

Cllr Costello proposed the council support this application. Seconded by Cllr Bridges. All in favour.

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02.05 To consider other planning applications received by time of meeting. -

None received

02.06 Planning Decisions: as listed ([see website](#))

02.07 Minutes

Minutes of the meeting held on 10th April 2025 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Costello. All in favour.

02.08 Matters to Report (only) from previous meetings minutes –

Cllr Yates reported the valley trail project the council passed to the CIC has had an initial trial during the recent Bank Holiday weekend.

02.09 Finance

Approval of cheques for payment

Cllr Anderson left the meeting.

Category	Sub Category	Amount	For
Administration	Staff Costs	£1094.78	Salary (Apr)
Administration	Staff Costs	£54.96	Expenses (Apr)
Administration	Comm. Centre	£20.00	Hall Hire 15 th Apr & 17 th Apr
Administration	Insurance	£732.54	Annual Renewal
Parks & Spaces	Maintenance	£360.00	Castle Site Knotweed
Section 137	Grant	£300.00	Coach House Food Hub

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Peyman. All in favour.

Cllr Anderson rejoined the meeting.

02.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

The council agreed not to have third party links on the council website.

Cllr Costello would investigate the donation request from Sir James Smith school further.

Clerk to seek storage/display with the Boscastle archive team of the donated tapestry of what was the pixie house.

Clerk to advise the Monumental Improvement Team that the site interpretation is acceptable but would like a electronic copy for future updates.

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02.11 Reports

Cornwall Councillor Report – CCllr Burnett reported he had started induction training, awaiting decision on who will run the council as no party has an overall majority. 50% of the councillors are new. Leader of council due to be elected on 20th May.

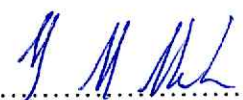
Chairmans Report – Cllr Hockin asked the clerk to draft a letter of thanks to Barry Jordan for all he has done for the community over the recent years. A few people have complained about the state of Paradise Triangle the working group would investigate the matter further.

Parish Clerk Report – Nothing further to report.

PC

Adrian Prescott (Clerk)

Signed Chairman...



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02.12 Items from previous meeting

Neighbourhood Policing

Cllr Yates reported he had hosted a community policing surgery today, no attendees. He encourages everyone to report crime no matter how small to the police as this provides useful intelligence and hopefully better policing.

Car Park – Toilets - Cllr Yates reported the new Cornwall Councillor is aware of the situation and hopes the new council will ensure common sense prevails. The CIC which runs the toilets, without the funding from Cornwall Council, has used all its financial resources. Cllr Peyman proposed the Council make a grant to the CIC of £1500 to tied them over. Seconded by Cllr Edwards. All in favour. Cllr Yates abstained.

Highways – The council are concerned re the state of the road under the trees at Newbridge. Forrabury Hill at the junction of Potters Lane the hedges from two properties need cutting back. The footpath from Tintagel Road into Cloverlane Close (by the bus stop) is overgrown by neighbouring property hedges. Clerk asked to report road surface to Cornwall Council and send standard letter to property owners.

Civil Emergency and Contingency – Cllr Yates reported the meeting held 17th April with outside agency officer was very helpful.

Play Area – Monthly inspection – Cllr Peyman reported inspection ok. The annual RoSPA safety inspection is due imminently. The damaged rocker has been repaired and expected to be refitted in the next few days. The recently installed bench needs fixing. The working group to investigate and action.

Castle Site

Monumental project – Noticeboard Interpretation received and approved. Awaiting installation.

Monthly inspection – Cllr Costello reported everything is looking okay.

Meadow Area – The knotweed has had an initial treatment.

Communication - Nothing further to report

Works around the Village - Clerk to chase up work on the Allotment entrance steps.

Playing Field – Dog Fouling - Cllr Hockin advised that the environment officer would not let the area go unchecked as many others use the playing field. They would continue to inspect the area especially when the school are due to use it.

Council Documentation Review – Nothing further

Clerk Appraisalment – Cllr Hockin reported he and Cllr Smith with Cllr Edwards (in attendance to take notes) met the clerk on 15th April for the one to one appraisalment session. The Council would discuss the clerk remuneration in closed session at the end of the meeting.

Insurance – Renewal – Cllr Yates proposed the council enter into a one year term. Seconded by Cllr Bridges. All in Favour.

Co-Option – Clerk to publish the advert for additional councillors and arrange meeting date and time.

02.13 Items since last meeting –

BT Phone Box – Cllr Peyman proposed the clerk respond on behalf of the council that it objects to the removal of the phone box as in an emergency and without power this is the only link to emergency services. Seconded by Cllr Yates.

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Clerk Appraisal – Renumeration (from Previous agenda item)

Cllr Yates proposed the council enter a closed session. Seconded by Cllr Edwards. All in favour.
(Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press are not invited to attend)
The council decided to keep the clerk salary as it is.

02.14 Agenda items for next meeting

- Car Park – *Toilets*
- Highways
- Civil Emergency and Contingency (BT Phone box)
- Play Area –
 - Monthly inspection - *report and equipment update*
- Castle Site
 - Monumental project - *update*
 - Monthly Inspection – *report*
 - Meadow Area – *access*
- Works around the village
- Playing Field – dog fouling
- Council Documentation Review
- Co-option

With no further business the Chairman closed the meeting at 20.42pm

Date of next monthly meeting Thursday 12th June 2025 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....

