

Minutes 10th October 2024

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Present Cllr Hockin, Cllr Yates, Cllr Smith, Cllr Peyman, Cllr Simmonds, Cllr Anderson, Cllr Edwards. In attendance CCllr Jordan

08.01 Apologies – Cllr Bridges.

08.02 Declarations of Interest – Cllr Yates declared an interest under correspondence - email re visitor parking. Cllr Simmonds declared an interest under correspondence - email re Village Hall panto bookings.

08.03 Public Participation – six members of the public present.

CCllr Report – CCllr Jordan reported that from next week temporary e-waste collection boxes will be placed at several leisure centres and libraries across the Duchy. Members of the public can drop off small electrical items which includes items the size of a kettle/toaster or smaller. From 17th to 23rd there is a big push on speedwatch and hoping to have a police officer in attendance. Funding has been cut to some student transport.

One member of the public spoke about the progress on the group's objection to the Geothermal Power Plant planning application adjoining Camelford Station. The local MP has sent documents to the Secretary of State and CCllr Jordan would request the application goes to the full planning committee.

08.04 Planning – To consider planning applications received

Application	PA24/06966
Proposal	Repairs and external improvements to existing building (as approved for Class E Commercial uses under PA24/02109) together with associated works.
Location	Outbuilding, Trela Farm, Trekeek Road, Camelford

Cllr Simmonds proposed the council note that no bat survey has been submitted, and on the reassurance the rare Horseshoe bats that reside in Minster Wood are not disturbed the council will support this application. Seconded by Cllr Smith. All in favour.

Application	PA24/06967
Proposal	Repairs and external improvements to existing building (as approved for Class E Commercial uses under PA24/02111) together with associated works.
Location	Land Adjoining Minster Farm Lesnewth Boscastle PL35 0BN

Cllr Simmonds proposed the council note that no bat survey has been submitted, and on the reassurance the rare Horseshoe bats that reside in Minster Wood are not disturbed the council will support this application. Seconded by Cllr Smith. All in favour.

Application	PA24/07113
Proposal	Replacement first floor porch and stairs with new first floor extension balcony and stairs.
Location	The White House Fore Street Boscastle Cornwall

Cllr Yates proposed the council support This application. Seconded by Cllr Anderson. All in favour.

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Application	PA24/07362
Proposal	Application for works to a Tree subject to Tree Preservation Order namely coppice of remaining stems except one to one holm oak
Location	Paradise House Paradise Road Boscastle Cornwall PL35 0BL

Cllr Simmonds proposed the council support This application. Seconded by Cllr Edwards. All in favour.

Application	PA24/07494
Proposal	Listed Building Consent to install solar panels and make alterations to garden wall.
Location	4 Fore Street Boscastle Cornwall PL35 0AX

Cllr Yates proposed the council support This application. Seconded by Cllr Simmonds. All in favour.

08.05 To consider other planning applications received by time of meeting.

The clerk advised that the planning officer, for planning application PA24/06563 (to which at the last meeting the parish council supported), is recommending refusal. Cllr Peyman proposed the council agree to disagree with their decision. Seconded by Cllr Smith. All in favour.

08.06 Planning Decisions: as listed ([see website](#))

08.07 Minutes

Minutes of the meeting held on 12th September 2024 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Peyman. All in favour. Cllrs Simmonds and Edwards abstained not at meeting.

08.08 Matters to Report (only) from previous meetings minutes – nothing further

08.09 Finance

Cllr Yates left the meeting.

Category	Sub Category	Amount	For
Administration	Staff Costs	£1074.90	Salary (Aug)
Administration	Staff Costs	£68.51	Expenses (Aug)
Administration	Website	£225.00	Website Hosting
Administration	Village Hall	£14.00	Hall Hire 8 th August
Agency	Grass Cutting	£1300.00	Cuts 3 & 4
Section 137	Wreath	£30.00	(see item 8.12 Remembrance)

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Anderson. All in favour. Cllr Yates rejoined the meeting.

08.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Cllr Yates left the meeting – Email re visitor parking, clerk to reply to the email without commitment. Cllr Yates rejoined the meeting.

Cllr Simmonds left the meeting – email requesting the parish council change meeting venue for panto rehearsals. Cllr Hockin proposed the council decline this request due to the consistency for

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the public of regular dates and venue for Parish Council meetings. Seconded by Cllr Edwards. All in favour. Cllr Simmonds rejoined the meeting.

Cllr Simmonds proposed the council grant £500 to the Cornwall Air Ambulance. Seconded by Cllr Yates. All in favour.

08.11 Reports

Cornwall Councillor Report – see item 08.03 above.

Chairmans Report – Cllr Hockin reported he and the clerk hope to try and set up the speedsign at Slaughterbridge so it captures downloadable data.

Parish Clerk Report – Clerk advised a social media item has been posted asking for nominations for the community award. Clerk asked Cllr Hockin to sign a bank mandate change form to remove ex councillors as signatories from the bank account.

FH
PC

08.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Yates very grateful to Cormac for installing the signs, a couple of the signs need minor realignment, and one needs an additional directional arm. The council are overall impressed with the signs and hope they will encourage people to use the routes indicated. Cllr Hockin thanked Cllr Smith for storing the signs for the past couple of months.

Slaughterbridge – see Chairmans report above.

Street Lighting – Cornwall Councils response to the Parish Council request for every other light to be left on was negative based on varying lux levels. Cllr Yates proposed the Clerk ask if a) can the lights be dimmed and left on or b) left on or c) switched off from 2am to 5am. Seconded by Cllr Peyman. All in favour.

PC

Newbridge Road Surface – The B3266 under the trees - Clerk asked to put a social media item out explaining the current position regarding the road surface.

PC

Tintagel Road – Potters Lane Junction – deferred to next meeting.

Geothermal Power Plant – Cllr Yates outlined and summarised the recent meeting, the review document produced by Camel & Slaughterbridge Protection Project, and CCllr Jordan has called the application in for full planning committee scrutiny. Cllr Hockin would attend the next Camelford Town Council meeting and request to speak to give councillors a feel for the Forrabury & Minster Parish Council view that the application impacts of its resident more so than theirs and perhaps the councils could work together.

Play Area – Monthly inspection – Cllr Peyman reported the inspection found no issues, he has sanded the delaminated posts. The working group will arrange replacement of the matting under the seesaw.

IP
RY
NB

Car Park – Cllr Yates hopes all councillors saw the correspondence from the CIC asking Cornwall Council to consider them in devolving the car park. Cornwall Council seem to only have one thought which is to use Cormac. The Cornwall council devolution team are getting involved to see what a devolution package might look like.

Remembrance Day – Cllr Hockin reported the service would be in the chapel and the poppies will be put out. Cllr Hockin asked about a cheque for the Royal British Legion donation for wreath. Cllr Simmonds proposed the clerk write a cheque to the value of £30 for authorisation/signing. Seconded by Cllr Yates. All in favour.

Castle Site

Monumental project – Nothing further to report.

Adrian Prescott (Clerk)

Signed Chairman... 

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Land Boundaries – Nothing further to report.

Monthly inspection – Cllr Simmonds reported he had completed the inspection and it's all looking good. The bin was a quarter full.

Meadow Area – the council are awaiting the removal of knotweed before it is appropriate to consider future licences.

Annual Parish Meeting – At the recent Community Area Partnership meeting they discussed how to get the younger generation involved in different aspect of Town and Parish council life. Could we encourage younger people to come to the Annual Parish Meeting and express what they want in the village. Cllr Yates observed that this is linked to communication below, we communicate as much as we can but ultimately it only matters when there are important issues members of the public want to know about. When we communicate out the public know where to find us.

Communication - Councillor Surgeries – Cllrs Yates and Simmonds held a surgery on 1st October between 12noon and 1pm in the community centre. No attendees. No plans to hold another surgery as there is clearly no demand for it.

Cllr Yates reported he had communication from Cornwall Council emergency management manager to say that they have met with multi agency partners to look at the risk and have agreed a firm set of actions for emergency response. Basically, they are making the issue an issue for individual communities.

Works around the Village – Cllr Simmonds had an update on the Carole Vincent sculpture. The school have agreed a design for the plinth to mount the sculpture on. The National Trust are willing to move the sculpture.

Cllr Hockin would contact the contractor to begin further work at Paradise Triangle on a day by day working basis.

Clerk reported the noticeboards outside the Doctors surgery and in Trefleur Close are being swamped by adjacent bushes, he would arrange there trimming. Cllr Simmonds reported Old Road is being impacted by overgrowing shrubs and bushes. The council asked the clerk to send out their standard letter to the properties from which the shrubs etc may be growing from. Also, Forrabury Hill opposite Melbourne house.

Council Documentation Review – The clerk reported new model financial regulations have been issued out for council to use, they can modify certain sections/wording to suit their method of operation. Councillors to consider the changes for next meeting and clerk to modify any documents linked to these revised Financial Regulations.

Councillor Vacancy – nothing further to report.

08.13 Items since last meeting –

Insurance – Councillors had seen the insurance schedule and summary of cover. Cllr Yates proposed the insurance policy meets the council's current requirements. Seconded by Cllr Smith. All in favour.

Risk Assessment – Defer review until implications of changes to Financial Regulations have been assimilated into the document.

External Audit Report – Councillors had seen a copy of the external audit report. Cllr Simmonds proposed the council accept the report (no action required). Seconded by Cllr Anderson. All in favour.

08.14 Agenda items for next meeting

Adrian Prescott (Clerk)

Signed Chairman.....

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Highways

Pedestrian Routes – *progress update*

Slaughterbridge –

Traffic speed

Street Lighting – *switch off timings*

Newbridge road surface - *update*

Tintagel Road -Potters Lane Junction – *cones*

Geothermal Power Plant - *Slaughtersbridge*

Copper telephone network to internet telephone network

Play Area –

Monthly inspection - *report and equipment update*

Car Park –

Devolution Opportunities

Castle Site

Monumental project - *update*

Monthly Inspection – *report*

Meadow Area – *neighbouring property licences?*

Community Award

Annual Parish Meeting – *review format for next year*

Communication - *Comms Group update*

Works around the village

Paradise Triangle

Council Documentation Review

Financial Regulation

Risk Assessment

With no further business the Chairman closed the meeting at 20.54pm

Date of next monthly meeting Thursday 14th November 2024 in the Village Hall