

Minutes 13th June 2024

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Present Cllr Hockin, Cllr Edwards, Cllr Yates, Cllr Simmonds, Cllr Smith, Cllr Peyman, Cllr Bright, Cllr Anderson & **In Attendance** CCllr Jordan

04.01 Apologies – Cllr Bridges.

04.02 Declarations of Interest – Cllr Yates declared an interest in correspondence item titled '*sad to see the beautiful historical path blocked*'. Cllr Anderson declared an interest in finance item '*environment*'.

04.03 Public Participation – one member of the public present.
One member asked the council if there were any plans to maintain the area of the Castle site that has the Gunnera on it. Council's response to the member's question was "None at present, beyond stopping the fly tipping of garden waste and unauthorised access from rear gardens".

Cornwall Councillor Report – CCllr Jordan reported there has been little going on in Cornwall Council due to the elections and at the recent Community Area Partnership meeting there was a session on suicide awareness which was interesting, and a few attendees showed interest in becoming involved. There has been a lot of problems with Speedwatch between the Police and the insurance which have been resolved so anybody signed up to speedwatch is asked to log on and read the update and once done to contact Cllr Jordan.

04.04 Planning – To consider planning applications received

Application	PA24/01086
Proposal	Replacement PVCu Fascias, Barge Boards, Soffits, Guttering and Downpipes
Location	Tregenna, Doctors Hill, Boscastle, Cornwall

Cllr Smith proposed the council support this application. Seconded by Cllr Yates. All in favour.

Application	PA24/02969
Proposal	Listed building consent for the re-covering of existing roof.
Location	Napoleon Inn, High Street, Boscastle

Cllr Yates proposed the council support this application. Seconded by Cllr Smith. All in favour.

04.05 To consider other planning applications received by time of meeting.

The clerk advised the following applications had been received.

Application	PA24/04254
Proposal	Consent for garden room extension to dwelling and detached garage.
Location	Penally House Penally Hill Boscastle Cornwall PL35 0HQ

Application	PA24/04255
Proposal	Listed Building consent for garden room extension to dwelling and detached garage.
Location	Penally House Penally Hill Boscastle Cornwall PL35 0HQ



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Cllr Smith proposed the council seek a time extension on these applications and consider them at the next meeting. Seconded by Cllr Simmonds. All in favour.

04.06 Planning Decisions: as listed (see website)

04.07 Minutes

Minutes of the meeting held on 9th May 2024 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour. Cllr Smith abstained not at meeting.

04.08 Matters to Report (only) from previous meetings minutes – Cllr Yates reported on previous meeting 03.12 electric vehicle charging, in that it should be on imminently there had been problems with registering the card reader. Cllr Yates also asked if Cllr Hockin had set up a meeting regarding temporary parking, Cllr Hockin confirmed he had and the working group would meet and progress further.

04.09 Finance

Cllr Anderson left the meeting

Category	Sub Category	Amount	For
Administration	Staff Costs	£1074.90	Salary (May)
Administration	Staff Expenses	£214.61	Expenses (May)
Administration	Environment	£180.00	May
Administration	HMRC	£910.70	Tax & NI
Projects	Community	£1896.00	Wild Work pedestrian signs
Administration	Hall Hire	£28.00	Village Hall 11 th & 18 th April
Agency	Grass verge cuts	£1300	1 st and 2 nd cuts
Administration	Audit	£792.00	Barkers Accountant

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards. All in favour. Cllr Anderson rejoined the meeting.

Internal Audit

The clerk reported the Internal Audit has been completed and the recommendation from the auditor is the 'play area equipment' and 'speed sign' costs should be included in the asset register. Consequently, the asset figure (box 9) on the Annual Governance and Accountability return needs changing from £34520 to £73848. Cllr Yates proposed the council adopt the recommendation and clerk and chair to initial and make the change. Seconded by Cllr Simmonds. All in favour. The internal audit also identified a few variations in the reclaimable VAT figures. Clerk to ensure variations corrected.

PC

04.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

PC

Cllr Yates left the meeting

Clerk to reply to the email titled '*sad to see the beautiful historical path blocked*' in that the lane is privately owned.

PC

Cllr Yates rejoined the meeting.

Clerk to reply to email titled '*parking restriction*' in that the council submitted an expression of interest for the next round of highway funding to have these removed.

RY

From the email titled '*Doctors Surgery Bench*' Cllr Yates agreed to talk with the practice manager about the outdoor bench and maintenance.

Adrian Prescott (Clerk)

Signed Chairman.....



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04.11 Reports

Cornwall Councillor Report – See item after 04.03.

Chairmans Report – Cllr Hockin reported the speedsign located at Mount Pleasant has been failing due to degraded batteries. These have now been replaced but leaves no backup batteries. Clerk asked to get a price for two batteries. Cllr Hockin asked which speedsign do the council want to temporarily move to Slaughterbridge for data capture. The council agreed to use the sign located on Penally Hill. Cllr Yates proposed the unit be set for two weeks in stealth mode and two weeks on. Seconded by Cllr Smith. All in favour.

Parish Clerk Report – The clerk reported the appraisal paperwork has now been signed and he had completed the Code of Conduct training for clerks on 21st May.

PC

04.12 Items from previous meeting

Appoint Councillor Representatives for 2024/25 – the councillors considered their positions and various positions changed with mutual agreement. the full list of councillor representatives can be found on the Parish Council website [Councillor representatives](#)

Highways –

Pedestrian Routes – Cllr Yates reported the signs have been received and he has spoken with Highways re installing them. The National trust have already installed the signs on their land. Clerk to report bad road surface near newbridge.

Traffic Regulation Order (TRO) – Nothing further to report.

Slaughterbridge – Nothing further to report see item 04.11 Chairmans Report.

Cllr Yates reported the pavements in Langfords Meadows have been left in a poor state following the Wildanet cabling work. Clerk to report it.

Play Area –

Monthly inspection – Cllr Simmonds outlined the role of the inspections. The rubber matting beneath the swings is breaking up and a quote of £240 has been received to replace the matting. Cllr Yates proposed the council approve the play area working group a spend up to £240 to make good the area beneath the swings. Seconded by Cllr Bright. All in favour.

Car Park

Working Group report – Cllr Bright reported the car park shrubs/hedges have been trimmed.

Additional Car Parking – Nothing further to report.

Castle Site

Monumental project – Nothing to report.

Land Boundaries – The clerk has produced a draft copy of a letter to properties neighbouring the Bottreaux Castle site for the council approval. Cllr Yates proposed the letter with the minor amendments be approved. Seconded by Cllr Simmonds. All in favour.

Monthly inspection – Cllr Simmonds reported all is looking really good, it had just been cut at time of inspection and the dog fouling issue seems to have gone away. The Waste bin is about half full. Cllr Simmonds has trimmed a few branches that were encroaching across pathways.

Annual Parish Meeting – Cllr Simmonds had previously asked councillors to read the Annual Parish Meeting page on the website. Cllr Simmonds is happy to be involved and suggested the chair and vice chair consider any changes that could be made for next year to increase public involvement.

Methodist Chapel – No further action.

The chair due to time constraints move the follow item up the agenda.

PC

PC

RY
IP
NB

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PC

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Street Warden – Cllr Hockin reported the street warden has resigned. Cllr Yates proposed the council recognise Mr Adams for the years he has served the community in this role with a letter of thanks and a garden centre voucher to the value of £100. Seconded by Cllr Edwards. All in favour. A volunteer is currently picking litter in the car park on an ad hoc basis. Cllr Yates proposed the staffing group meet urgently to consider the Street Warden role. Seconded by Cllr Simmonds. All in favour.

FH
MS
CE
RY

Boscastle Village Archive – Cllr Simmonds reported the Boscastle Village Archives (BVA) held an open two days in May which attracted over 300 visitors. Cllr Simmonds thanked all those involved in making the event a success. There are plans to do something similar over the weekend of 16th, 17th and 18th August with emphasis on the 20th anniversary of the Boscastle flood.

CCTV monitoring – no further action at this time

Works around the Village – Cllr Hockin reported overgrowing shrubs near doctors corner and would deal with it.

SS
RY

Communication

Councillor Surgeries – Cllr Simmonds and Yates are progressing this and would report back at next meeting.

Council Documentation Review – nothing further.

04.13 Items since last meeting – See **street warden** above.

04.14 Agenda items for next meeting

Highways

Pedestrian Routes – *progress update*

Slaughterbridge –

Traffic speed

Play Area –

Monthly inspection *report and equipment update*

Car Park

Working Group report – *car park repairs and general appearance.*

Additional Car Parking

Castle Site

Monumental project - *update*

Land Boundaries – *the meadow*

Monthly Inspection – *report*

Boscastle Flood – *20th Anniversary*

Annual Parish Meeting – *review format for next year*

Communication - *Comms Group update*

Boscastle Village Archive - *report*

Works around the village

Council Documentation Review

With no further business the Chairman closed the meeting at 21.07pm

Date of next monthly meeting Thursday 11th July 2024 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....

