

Minutes 14th December 2023

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Present Cllr Hockin, Cllr Yates, Cllr Simmonds, Cllr Long, Cllr Bridges, Cllr Bright & CCllr Jordan

12.01 Apologies – Cllr M Smith, Cllr Edwards and Cllr L Smith.

Email/letter of resignation received from Cllr Rodda with effect from 7pm on 14th December 2023.

12.02 Declarations of Interest – none declared.

12.03 Public Participation – six members of the public present.

One member spoke regarding the temporary fencing on the Castle site behind Tanglewood, Ingledene and Martindale. The original notification letter from the council stated the reason for the fence was to deter the public from exiting the site through adjoining properties. Can the council confirm the reason to install the fence was in fact to tackle the issue of dog fouling. All three properties concerned objected to the fence on the grounds public access to their properties was not an issue. How does the council justify spending public funds to erect the fence. What I'm looking for is a response to our original objection emails.

One member spoke echoing the above statement. Cllr Rodda had sent a copy of his resignation letter to them, and it is quite punchy with things in it around the governance of the Parish Council.

Cornwall Councillors Report – Cllr Jordan had received emails concerning speeding in Pentargon Road and Green Lane. There is a review on parking charges underway. To help reduce ambulance queues at hospital the crews are triaging people at home and if suitable using smaller local hospitals. Cllr Simmonds confirmed he had completed the speedwatch training but hadn't heard anything further. Cllr Jordan advised that Camelford police have a new gun which photographs the number plate, the driver and records the speed and can automatically issue a penalty notice.

Cllr Hockin brought the following items forward on the agenda to facilitate the public attendance and CCllr Jordans attendance.

Castle Site –

Land Boundaries – Cllr Simmonds explained the role of the working group. He then went on to try and address the questions raised in public participation. The site is fenced one way or another along most of its boundary so not picking on these three properties but completing the circle. The Monumental improvement project is likely to increase public use and interest in the site. The fencing is to deter the public from using the properties to exit the site and stop free running dogs fouling neighbouring gardens. Cllr Bright stated the future of the castle site is to market it, to improve it and to encourage people to use it.

The fence work so far is okay and the delays to enable the public to have their say was appropriate. Cllr Simmonds proposed the council suspend the work for the time being. Seconded by Cllr Bright. All in favour.

Paths & Steps – Cllr Simmonds reported awaiting a visit from Historic England to view the proposed route to advise whether it is acceptable from an archaeological perspective.

Monumental Project – Cllr Simmonds outlined the work of the Monumental Improvement Project, and the results of the Geophysical Survey should be available in the new year which will hopefully provide a way forward.



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CCTV monitoring – Cllr Hockin had spoken with the deputy clerk in Camelford who have put CCTV in the park, and it is monitored in the library. Cllr Hockin has identified the company that installed the system in Camelford and passed it to the clerk.

PC

Cllr Simmonds advised that a monthly inspection of the site has been instigated. Copies in councillor packs.

Car Park Charges – Cllr Yates stated “At a meeting of the Economic Growth and Development Overview and Scrutiny Committee on Tuesday, 21st November, Cornwall Council considered an In Year Review of Parking Structures and Tariffs. It was recorded that there is concern at the reduction in parking at Boscastle car park and generally that the importance of enabling local engagement with Town and Parish Councils or Community Area Partnerships to ensure that zones accurately reflected usage. It was resolved that this be considered by the Portfolio Holder for Transport.” Cllr Yates proposed the Council respond formally to the consultation for the parking order and object to the continued charging times as these have a negative impact on residents and visitors, object to the rise in cost of multi tickets and highlight how there needs to be sustained and effective engagement with local town and parish councils to ensure that car parks accurately reflect their local use. The Council welcomes the consideration of resident parking permits - this being the only part of the order but on balance does not go far enough to support the draft order. Seconded by Cllr Simmonds. All in favour. Cllr Yates raised the fact that an officer of Cornwall Council has failed on two occasions to respond to emails sent by the clerk. Cllr Yates proposed the council write again as another consultation is under way and copy the local councillor in. Seconded by Cllr Bright. All in favour

PC

PC

Highways – Parking restrictions at bottom of old road – the original plan was changed due to concerns in the area around Jordan Mill and Vale, no one noticed the additional change at the bottom of old road.

12.04 Planning – To consider planning applications received –
None received.

12.05 To consider other planning applications received by time of meeting. –
None received.

12.06 Planning Decisions: as listed (see website)

12.07 Minutes

Minutes of the meeting held on 9th November 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Yates.

Minutes of the meeting held on 16th November 2023 – Cllr Yates proposed, the minutes be accepted as a true record. Seconded by Cllr Simmonds.

12.08 Matters to Report (only) from previous meetings minutes – Cllr Yates reported he had reported the faded/worn away white road markings but the response from Cornwall Council is, as the Village is now a 20mph zone the risk levels are considerably lower and there is no money in the highways budget.

Adrian Prescott (Clerk)

Signed Chairman.....

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12.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£320.42	Litter PC (Dec)
Administration	Staff Costs	£1527.88	Salary (Nov) inc. back pay
Administration	Staff Expenses	£51.22	Expenses (Nov)
Administration	HMRC	£625.95	Tax & NI
Project	Castle Site	£295.54	Fencing Materials
Project	Community	£384.00	Paradise Triangle
Administration	Software	£102.99	Microsoft home (lifetime)
Churchyard	Maintenance	£500.00	Maintenance Grant
Administration	Environment	£190.00	November
Agency	Grass cutting	£595.00	6th and final cut
Parks & Open	Village Maint.	£315.00	Memorial & Car Park
Administration	Info commission	£40.00	Information commissioner
Administration	Training	£24.00	Code of Conduct Training

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour.

12.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

12.11 Reports

Cornwall Councillor Report – see item 12.03 item brought forward.

Chairmans Report – Cllr Hockin thanked the Boscastle Chamber of Trade and Commerce and the Boscastle Community Interest Company for the successful and well attended Christmas light switch on and entertainment.

Parish Clerk Report – Clerk reported he had provided access to the Cornwall Association of Local Councils documents for councillors on the councillor section of the website. Some basic analytics are now on the website and useful data may take a while to accumulate. Community award information is now on the website, our Facebook page and in the noticeboards. The clerk report on the outcome of the complaint against Cllr Rodda who was found in breach of the code of conduct.

12.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Yates reported the councillor had copies of the document detailing locations, wording, directions, and costings. Cllr Yates thanked the National Trust Cornwall Highways and Cllr Bridges for their contribution to the project. The Document is now for the council consideration and need viewing in depth as once the signs are etched there is no going back. The significant content of the document to be placed on our website and Facebook page for public feedback.

Traffic Regulation Order (TRO) – see 12.03 brought forward item Highways.

Play Area –

Monthly inspection - Cllr Simmonds reported he and Cllr Bridges had completed the monthly inspection at time of inspection it was being well used. Some minor damage to the roundabout observed with chipped paint and dents in the steel base.

RY
NB
PC

Adrian Prescott (Clerk)

Signed Chairman.....

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CCTV monitoring – See castle site above.

Car Park

Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that it is in a similar situation as last month. The plan is to ensure the equipment installed conforms to the new public charging regulations.

Boscastle Village Archive – Cllr Simmonds reported cataloguing will start very soon. One issue they have is no permanent display area and everything is in one smallish room.

Investigating a property that after viewing may prove suitable in the harbour area. Cllr Hockin said the remembrance poppies are stored in the archive room and a suitable storage box is needed to prevent further damage. Cllr Hockin proposed the council purchase a lockable metal box with handles at around £165. This would enable the poppies to be stored in the basement of the community centre. Seconded by Cllr Bright. All in favour.

FH

Anti-Social Behaviour – Incidents have reduced, however the council encourages the reporting of all incident however minor to the police using ‘Crimestoppers’. Thereby ensure the police are aware of the problems and make the necessary response. Encourage the police to work with the council anti-social behaviour unit to provide more support to vulnerable individuals.

Environment Officer – Cllr Hockin reported he had spoken with the Environment officer who reported an issue of dog fouling in the community centre.

Works around the Village -

Paradise Triangle – Cllr Hockin reported there have been complaints about the way, after the initial clearance work, it has been left. Cllr Hockin proposed the council get the contractor back to do the next phase and leave the site tidier and communicate the action to the public. Seconded by Cllr Yates. All in favour.

FH

Defibrillator – Cllr Yates reported the defibrillator guardian has reported the outer casing of the unit is corroding. They have identified the toilet block wall with the overhang to give the unit more protection from the elements. Cllr Yates would investigate the relocation of the unit and wiring and communication issues.

RY

Clerk Appraisal – working group to discuss timings and forms with clerk after this meeting.

Website – Cllr Yates would endeavour to get a progress report for the next meeting.

Insurance – Cllrs Simmonds and Bridges had met and reviewed the policy schedule. A number of questions were raised to which the clerk has responded, and all looks fine.

RY

Communication – Cllrs Yates, Simmonds and Bright had met to review the way we communicate as a Parish Council. Produced a document which considers the type of media we use and how effective they are. Recommend councillor read the document ready for next month to discuss in more depth.

ALL

Boscastle Village Hall – The council discussed the request for support to install WiFi into the Hall, they are concerned about the commercial viability of it. As the community can only use it while in the hall does it make it a suitable scheme for public funds. Cllr Yates proposed the council do not, at this time, provide any funding for the proposed WiFi Scheme. Seconded by Cllr Simmonds. 5 in favour 1 against.

Council Documentation Review – nothing further.

Community Area Partnership – The funding opportunities from the partnership will be investigated further for the village hall archive and the pedestrian routes project.

12.13 Items since last meeting

Car Park Charges – see item in 12.03 item brought forward.

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Carole Vincent Sculpture – Cllr Simmonds outlined the position of the Council and the necessary care the sculpture needs. As the Council do not have anywhere to display it the school said they would like to display it as they had had close links with Carole Vincent. The sculpture could be displayed outside provided it was regularly lacquered. However, where it has been stored it has got damp and can't now be lacquered with damp inside it. Cllr Yates proposed the council accept the offer from the school knowing it may get weathered over the coming years. Seconded by Cllr Simmonds. All in favour.

SS

Highways – see item in 12.03 item brought forward.

The councillors were briefly brought up to speed on the Car Park Working group progress and asked for its inclusion in the next meeting agenda.

ALL

12.14 Agenda items for next meeting

Highways

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area –

Monthly inspection *report and equipment update*

Car Park

Electric Charging – *progress update*

Charges Review - *Feedback*

Working Group report – *car park repairs and general appearance.*

Castle Site

Paths and steps – *progress report*

Monumental project - *update*

Land Boundaries – *fence progress report*

Monthly Inspection – *report*

CCTV monitoring

Castle Site– *investigate options.*

Play Area – *investigate options.*

Co-option – *Councillor Co-option process*

Boscastle Village Archive - *report*

Anti-Social Behaviour – *increase in instances reported.*

Environment Officer -

Website - *discuss future of boscastlecornwall.org.uk website.*

Communication – *comms group update*

Works around the village

Paradise Triangle – *update on contractor progress*

Council Documentation Review

Insurance Review – *feedback*

Community Area Partnership – *funding opportunities*

Defibrillator – *re positioning*

With no further business the Chairman closed the meeting at 20.56pm

Date of next monthly meeting Thursday 11th January 2024 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....