

Minutes 11th January 2024

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Present Cllr Hockin, Cllr Edwards, Cllr Yates, Cllr Simmonds, Cllr Long, Cllr Bridges, Cllr Bright, Cllr M Smith & CCllr Jordan

13.01 Apologies – none - Clerk read out email/letter of resignation received from Cllr L Smith.

13.02 Declarations of Interest – none declared.

13.03 Public Participation – one members of the public present.

The member of the public expressed their appreciation for the work the council does on behalf of the community. However regarding the land boundaries on the castle site I feel the council has failed in its duty of care. The lack of communication and consultation with the residents that you are trying to protect makes no sense. Neglecting to formally reply to our written objections and going ahead with the installation of the boundary fence with no notification has cause undue stress to my family. I request the council review its communication protocol with members of the parish directly affected by the councils' actions. All affected residents have clearly objected to the fence as they have had no issues with public access from the castle site. As the problem with public access is yet to exist, I request that the council permanently stop the installation of the fence until any increased footfall and its effects are a known quantity.

The Chair brought items 13.07 and 13.08 forward on the agenda.

13.07 Minutes

Minutes of the meeting held on 14th December 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record subject changing 'stopped' to 'reduced' in item 12.12 Anti social behaviour. Seconded by Cllr Bridges. All in favour. Cllrs M Smith and Edwards abstained not at meeting.

13.08 Matters to Report (only) from previous meetings minutes

Cllr Simmonds reported on item 12.08 from the previous meeting. Concerning the faded and worn-out road markings at Doctors Corner and Cornwall Council response when asked to re paint the lines was the danger risk has reduced now that 20mph is in place. There is no evidence to support this although the s20mph signs are there doesn't mean vehicles observe them. Our speed sign data shows vehicles consistently travelling faster the 20mph. Cllr Simonds asked CCllr Jordan to ask Cornwall Council to reconsider repainting the road markings.

Cllr Yates reported on item 12.11 from the previous meeting regarding the outcome of the complaint against Cllr Rodda. Cllr Rodda was found to be in breach of 2.1, 2.10, 2.11 and 3.5 of the code of conduct. Cllr Yates encourage all councillors to undertake or renew their code of conduct training.

Cornwall Councillor Report - CCllr Jordan reported next week the council will discuss the issues of bullying. He intends to ensure local town and parish councillors are included. CCllr Jordan offered to take any councillors who are interested in visiting United Downs Geothermal plant to see how it works. Yesterday there was a meeting regard the Community Infrastructure Levy (CIL) there is pot of funding available were an application for grant between £20,000 and £100,000 will be considered for community projects. The road from the A39 across Davidstow to the cattle grid has been granted £900,000 to fund road repairs.

0.20.55

Adrian Prescott (Clerk)

Signed Chairman.....



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13.04 Planning – To consider planning applications received –

Application	PA23/09936
Proposal	Listed building consent for the Installation of Public Access Defibrillator to front elevation
Location	The Wellington Hotel Old Road Boscastle Cornwall PL35 0AQ

Cllr Yates proposed the council support this application. Seconded by Cllr M Smith. All in favour.

13.05 To consider other planning applications received by time of meeting. –

Cllr Simmonds proposed the council consider the following two applications at this meeting. Seconded by Cllr M Smith. All in favour.

Application	PA23/10097
Proposal	Change of use of garage to garage with annexed accommodation/holiday letting accommodation at part ground floor and first floor
Location	13 Pentargon Road, Boscastle, Cornwall, PL35 0EW

Cllr Simmonds proposed the council stay with its original view and object. The Parish council expects the original decision notice on planning application PA20/10561 to apply. *“The garage hereby approved shall only be used for the garaging of vehicles and/or uses incidental to the enjoyment of the dwelling known as 13 Pentargon Road, Boscastle and shall not be used, let or sold at any time as a separate residential unit of accommodation. Reason: To safeguard the amenities of the area and to enable the Local Planning Authority to retain effective control of the use of the building in accordance with Policies 1, 3 and 12 of the Cornwall Local Plan Strategic Policies 2010-2030 (November 2016)”*.

Seconded by Cllr M Smith. 6 in favour 1 against and 1 abstention.

Application	PA23/10067
Proposal	Development of a geothermal power plant including site preparation, drilling of two deep geothermal wells, resource testing, construction of a binary cycle power station and subsequent operation.
Location	Land Adjacent Wind Turbine Station Road Camelford Cornwall PL32 9TZ

Cllr Yates proposed the council and ask for a time extension, so councillors and the public had time to consider the 50 plus documents associated with the application. Defer a decision until 8th February. Clerk to write to nearby residents to make them aware of the application. Seconded by Cllr Edwards. All in favour.

PC

13.06 Planning Decisions: as listed (see website)

13.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£320.42	Litter PC (Jan)
Administration	Staff Costs	£1046.93	Salary (Dec)
Administration	Staff Expenses	£183.42	Expenses (Dec)

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Signed Chairman.....



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Parks & Open	Castle Site	£1750.00	Castle site annual maint.
Administration	Village Hall Hire	£28.00	9 th & 16 th November
Loan (DD)	Comm Centre	£940.29	PWLB repayment
Administration	Environment	£200.00	December

Cllr M Smith proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour.

13.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Cleansing of devolved land (Castle Site) Cllr Simmonds proposed the Council purchase from Cornwall Council the existing on-site bin for £150 once emptied at end of March. Seconded by Cllr M Smith. 7 in favour, 1 against.

PC

13.11 Reports

Cornwall Councillor Report – see item after 13.08 - brought forward.

Chairmans Report – Cllr Hockin reported he had purchased a second-hand metal chest which he will donate. The ceramic poppies are already locked in the chest in the Community Centre. Cllr Hockin has been speaking with the Environment Officer who indicated instances of dog fouling have reduced, however there is still an ongoing problem in the Community Centre car park.

Parish Clerk Report – Clerk advised there is a cheque for £200 for the environment Officer that is not on the list. Cllr Simmonds proposed the cheque be authorised. Seconded by Cllr Yates. All in favour.

13.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Bridges and Yates reported they are still in consultation mode and have only seen two comments one on Facebook and the other as an email. They asked if all councillors had seen and read the project proposal document to confirm the posts and signage is correct. Deferred decision to next meeting to give Councillor more time to read and check the proposal.

ALL

Traffic Regulation Order (TRO) – Cllr Yates said there is now a problem on Doctors Corner the double yellow lines on this junction should have been done as part of the earlier double yellow lines programme. Clerk asked to chase Cornwall Council to get this work done.

Clerk to re chase Cornwall Council regard the double yellow lines at the bottom of Old Road. The issue of water runoff from the fields near Tredorn farm was discussed, Cllr Bright advised the drain from the road that leads to a soakaway which then leads to the river is blocked. Cllrs Bright and Yates asked to draft a letter for the clerk to send to Cornwall Council.

Clerk asked to ask Cornwall Council to reschedule the road closure (7pm to 6am) in the February half term to an alternative date.

TB
RY
PC

Play Area –

Monthly inspection - Cllr Simmonds and Cllr Bridges completed the inspection on 1st January when everything was looking good.

CCTV monitoring – See CCTV monitoring below.

Car Park

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Signed Chairman.....

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Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that it received the lease, and the equipment is on order.

Charges Review – Cllr Yates is aiming to attend the Cornwall Council meeting on Tuesday to put a question to the portfolio holder. Cornwall Council have indicated their data shows since changing the charging from 10am to 9am there are more ticket purchases than ever before. That would be the case as nobody bought tickets before 10am.

Working Group report – Cllr Simmonds reported the group have produced a document detailing all the faults, issues and potential changes in the car park. Cllr Simmonds proposed the council agree the report and authorise the working group to pursue the report's recommendations. Seconded by Cllr Yates. 5 in favour, 3 abstentions.

Castle Site

Paths and steps – nothing further to report awaiting response from Historic England.

Monumental project – nothing further to report awaiting survey report.

Land Boundaries – the deferral of the work was on compassionate grounds whilst a resident was in palliative care, the council offers its condolences to their family and friends. Cllr Simmonds proposed the council continue with the work. Seconded by Cllr M Smith. All in favour.

Monthly Inspection – Cllr Simmonds reported at the time of the inspection there was no evidence of dog fouling. The two swings have been removed one by a resident the other by Cllr Simmonds.

CCTV monitoring

Castle Site – Cllr Bridges reported he had spoken with a contractor who would come back with some ideas and prices.

Play Area – See above.

Co-option – Clerk reported the Notice of Vacancy has been posted and he would report Cllr L Smith vacancy tomorrow with the aim of getting the Notice of Vacancy posted early next week. The Notice of Vacancy give the electorate the opportunity, subject to at least 10 electors writing and asking for an election. If not, then the council can co-opt.

Boscastle Village Archive – Cllr Simmonds reported the Village archive committee had gone into partnership with Boscastle Community Interest Company as this will enable them to apply for grants and seek funding opportunities. The first major task is to list all items in the archive an attempt to establish ownership.

Defibrillator – Awaiting costing for electrical work.

Anti-Social Behaviour – Cllr Hockin reported eggs had been spread about in the bus shelter. Cllr Hockin is exploring options to enable the pressure washing of the shelter on a regular basis. Looking to source both water supply and electrical supply.

Environment Officer – Cllr Hockin reported he had spoken with the Environment officer who is focusing on the issue of dog fouling in the community centre car park.

Website – nothing further to report.

Communication – The Communication working group had produced a document for the previous meeting identifying areas of communication with recommendations. It has for this meeting produced a single sheet of the recommendations for decisions.

Noticeboards

Install new noticeboard at Under Road Play Area? Cllr Simmonds proposed the council look into this further. Seconded by Cllr Hockin. All in favour.

Remove the Camelford Station noticeboard or bring it into use? Comms group to investigate condition and report back.

Website

SS
RY
TB

NB

PC

FH

PC

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Measure usage of site? Some analytics have been installed on the website, clerks to investigate method of sharing the results.

Facebook

Clerk to post directly to Events and Happenings in and Around Boscastle site in addition to our own page? Cllr Yates proposed the clerk post council content to relevant social media groups. Seconded by Cllr Simmonds. All in favour.

Next Door

Set up an FMPC account for Clerk to post news and information? Cllr M Smith proposed the council set up an account for the clerk to post news and information directly. Seconded by Cllr Yates. All in favour.

The Boscastle Sound

Clerk to submit Parish Council news and information articles? Cllr Yates proposed the council submit news articles to the Boscastle Sound. Seconded by Cllr M Smith. All in favour.

Develop a policy of moderation for councillors to assist the clerk in production of content and responses to public comment or concern for 2,3,4 & 5 above. Cllr Simmonds proposed the council adopt this in principle and draft a formal policy document. Seconded by Cllr Bridges. All in favour.

Council Meetings Rename 'Public Participation' to 'Public Comments'? or

Extend 'Public Participation' to include Questions and Answers? (we won't always have the answer to hand, but often will) Clerk to review requirements of statutory regulations and standing orders.

Councillor run public pop in sessions - Develop of policy for councillor run public pop in sessions? Cllr Simmonds proposed the council develop a policy for public pop in sessions. Seconded by Cllr Yates. All in favour.

Works around the Village -

Paradise Triangle – Cllr Hockin reported the next phase should be finished by the end of January.

Council Documentation Review – nothing further.

Insurance – nothing further.

Community Area Partnership – The funding opportunities from the partnership will be investigated further for the Boscastle Village Archives and the pedestrian routes project. However, the application process is very meaty and almost needs someone on it full time.

13.13 Items since last meeting - none

13.14 Agenda items for next meeting

Highways

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area –

Monthly inspection *report and equipment update*

Car Park

Electric Charging – *progress update*

Working Group report – *car park repairs and general appearance.*

Castle Site

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Signed Chairman.....



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Paths and steps – *progress report*
Monumental project - *update*
Land Boundaries – *fence progress report*
Monthly Inspection – *report*
CCTV monitoring
Castle Site– *investigate options.*
Play Area – *investigate options.*
Co-option – *Councillor Co-option process*
Boscastle Village Archive - *report*
Anti-Social Behaviour – *increase in instances reported.*
Environment Officer -
Website - *discuss future of boscastlecornwall.org.uk website.*
Communication – *comms group update*
Works around the village
Paradise Triangle – *update on contractor progress*
Council Documentation Review
Defibrillator – *re positioning*
Bus Shelter - *maintenance*

With no further business the Chairman closed the meeting at 20.57pm

Date of next monthly meeting Thursday 8th February 2024 in the Village Hall