

Minutes 10th August 2023

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Present Cllr Hockin, Cllr Edwards, Cllr Yates, Cllr Simmonds, Cllr Long, Cllr M Smith, Cllr Bridges, Cllr L Smith & Cllr Bright

07.01 Apologies –Cllr Rodda & CCllr Jordan

07.02 Declarations of Interest – none declared.

07.03 Public Participation – no members of the public present.

07.04 Planning – To consider planning applications received –

Application	PA23/01117
Proposal	Replacement front window and internal remodel.
Location	Barn Park Gallery Barnpark Road Boscastle Cornwall PL35 0AR

Cllr Yates proposed the council support this application. Seconded by Cllr M Smith. All in favour.

Application	PA23/01118
Proposal	Listed Building Consent - Replacement front window and internal remodel.
Location	Barn Park Gallery Barnpark Road Boscastle Cornwall PL35 0AR

Cllr Yates proposed the council support this application. Seconded by Cllr M Smith. All in favour.

07.05 To consider other planning applications received by time of meeting. - None received

07.06 Planning Decisions: as listed (see website)

07.07 Minutes

Minutes of the meeting held on 13th July 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Bridges. All in favour. Cllr M Smith and Cllr Bright abstained not at meeting.

Minutes of the meeting held on 3rd August 2023 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Yates. All in favour.

07.08 Matters to Report (only) from previous meetings minutes – Cllr Simmonds reported the contractors have again been covered in dog mess while cutting the grass. Then will not stop the work immediately and will give the council every opportunity to remedy the dog fouling issue. In addition, they would be happy to quote for boundary fencing work. The councillor discussed the option of CCTV cameras to monitor the site.

07.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£578.84	Litter PC (Aug)
Administration	Staff Costs	£1150.79	Salary (July)
Administration	Staff Expenses	£60.74	Expenses (July)
Churchyard	Churchyard	£500.00	Maintenance Grant
Allotment	Allotment	£20.00	Refund
Administration	Environment	£200.00	July

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Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Smith. All in favour.

07.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

07.11 Reports

Cornwall Councillors Report – CCllr Jordan not at meeting.

Chairmans Report – Chair had repaired the noticeboard in Trefleur close.

Parish Clerk Report – The clerk advised the budget meeting is scheduled for Thursday 16th November. A meeting which all councillors should endeavour to attend as it sets the council finance budget and precept for the following year.

07.12 Items from previous meeting

Highways –

Pedestrian Routes – Cllr Yates reported nothing further of significance has materialised, members of the public have indicated it may be better for the signpost at the top of green lane to direct people toward Paradise Triangle. Cllr Yates and Cllr Bridges are meeting with the National Trust tomorrow. Cllr Yates has asked CCllr Jordan for some funding, if possible, from the community fund.

Traffic Regulation Order (TRO) – Clerk reported the TRO Expressions of Interest (EOI) had been submitted months ago to Community Network Officer however nothing has been heard since. Clerk was asked to prompt Cllr Hockin and Cllr Edwards ahead of the next Community Area Partnership meeting re the EOI's.

Cllr Yates reported he had reported to Cornwall Council the poor condition of the white lines at Doctors Corner and hairpin bend which Highways agree need redoing. The wall on the slip road is planned for the week commencing 23rd October.

Cllr Bridges asked if there was any recent speed sign data? Clerk has (due to battery problems with the council laptop) not taken any data for some months.

Play Area – Cllr Simmonds reported the equipment is good the area is always well maintained, well used and well liked. And lots of positive feedback on the new equipment. The new roundabout is due to be installed week commencing 4th September. The entrance footpath has weeds coming up through the matting. Working group asked to prepare a specification for lifting the matting and installing a weed suppressing membrane before re fitting matting.

Car Park

Electric Charging – Cllr Yates reported on behalf of the Boscastle Chamber of Trade and Commerce (BCTC) that the equipment is in wiring should be completed next week. Still unable to get the lease sign off from Cornwall Council. Step 2 of the complaint raised by the BCTC on the car park (off street parking order) consultation has been upheld and is being investigated. The BCTC would continue to lobby Cornwall Council on this matter and ask for the Parish Councils continued support which has not been responded to by Cornwall Council. The clerk was asked to write to Cornwall Council asking why responses have not been forthcoming.

Castle Site –

Paths & Steps - Cllr M Smith reported he and Cllr Rodda had walk the proposed area and agreed the path/steps would be best suited on the right-hand side after foliage had been cleared back. Cllr Simmonds reported the potential contractor had been given differing information resulting in a

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misunderstanding of what is required. Clerk to send Cllr M Smith of copy of the Parish Council Works Specification Template so work is clearly defined.

Monumental Project – Garden finds event planned for 23rd September, no further information from the Monumental Improvement Project team for publicity.

Land Boundaries – Cllr Yates had copied councillors a copy of the land registry record which show the boundary outline. This would give guidance for the proposed temporary fence.

Cllr Yate proposed the council go into closed session to bring Cllr M Smith and Cllr Bright up to date on closed session discussion from last meeting. Seconded by Cllr Edwards. All in favour.

(Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press are not invited to attend)

Cllrs M Smith and Bright advised of the discussion from the closed session from the meeting on 13th July. The Council discharged to the Castle site working group to produce a specification for a temporary boundary fence and arrange works up to £300.

Cllr Hockin proposed the council come out of closed session. Seconded by Cllr Bridges. All in favour.

Anti-Social Behaviour – Cllr Yates asked for this to be included on the agenda as a number of residents had raise concern with him that as number of young lads causing residents problems with anti-social behaviour. And felt it would be good to have the local police officer to the meeting to discuss this further. Cllr L Smith reported they had tried to arrange for the officer to attend tonight but hope to re arrange for the next meeting. Cllr L Smith also asked for councillors to advise resident to report all such incidents to the Police otherwise they don't know there is a problem.

Councillor Representatives / Working group review – Cllr Yates asked for a review of a couple of items and the introduction of working groups has made things happen effectively. Suggested/floated the idea that a report back from working groups could be included as a standard item on the agenda. Cllr M Smith felt the Castle Site working group would benefit from another Councillor. Cllr Bright proposed Cllr Simmonds. Seconded by Cllr M Smith. All in favour. Clerk asked to consolidate Village Hall and Sir John Cotton Trust into one item.

Community Parish Champion – Cllr Yates stated there is a lot of goodwill in the village and thought having a scheme that recognised that goodwill. That we as a council could consider recognising the commitment and dedication of local people by having an award scheme. The Councillors discuss the concept and how it could be operated. Cllr Yates would re draft the process document an include template letter. Cllr M Smith proposed the council at this stage adopt the scheme in principle. Seconded by Cllr Bright. All in favour.

Website – Cllr Bridges reported they have asked the Parish Council website developer to convert the www.boscastlecornwall.org.uk site into Wordpress, so that it can be a noticeboard type website that has links top all other local community websites. The www.boscastlecornwall.org.uk webmaster thinks it's a good idea and would be willing to continue as webmaster subject to training on Wordpress. Cllr Bridges and Cllr Yates would produce a work specification for Council approval to convert the website into Wordpress at the next meeting. Clerk reported he is still attempting to develop a Councillor library section on the website and is exploring an A-to-Z type option.

Communication – Clerk recounted at the last meeting councillors had concerns, without the blowhole how the Parish Council would communication what it is doing with the community. Cllr Simmonds suggested a communication strategy, so we have a way of keeping lines of communication open with our community. Cllr Yates suggested a newsletter type document that is easy to read, with updates on what the council is doing/has done. Councillors discussed the current communication mediums at its disposal and agreed a Communication working group would be first step. Cllr Simmonds, Cllr Yates, Cllr Bright and Cllr L Smith would establish the working group.

Adrian Prescott (Clerk)

Signed Chairman.....



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Performance Management – Clerk reported the working group had revised the draft document which is now complete. The draft will be circulated to all councillors for their views and comments.

Works around the Village -

Paradise Triangle – Nothing to report.

Improving Biodiversity in our green spaces – Nothing to report.

Grass and Hedge Cutting – Cllr Long had written to the owner of the land at the junction of Doctors Corner and New Road asking for their permission to cut back the hedge but received no response. Clerk to again chase up Cornwall Council regarding the original emails and letter from May 2022 concerning this issue.

Council Documentation Review – nothing further.

07.13 Items since last meeting - nothing

07.14 Agenda items for next meeting

Highways

Doctors Corner - *hedge*

Pedestrian Routes - *signage locations and wording*

Traffic Regulation Order (TRO) – *Review and expressions of interest*

Play Area – *Monthly inspection report and equipment update*

Car Park

Electric Charging – *progress update*

Castle Site

Paths and steps – *progress report*

Monumental project - *update*

Land Boundaries – *investigation/work specification*

Anti-Social Behaviour – *increase in instances reported*

Community Parish Champions – *recognition of peoples good will*

Website - *discuss future of boscastlecornwall.org.uk website.*

Communication – *comms group update*

Performance Management – *Clerk*

Works around the village

Paradise Triangle – *update on contractor progress*

Council Documentation Review

With no further business the Chairman closed the meeting at 20.50pm

Date of next monthly meeting Thursday 14th September 2023 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....