

Minutes 11th August 2022

Page 1 of 3

Present Cllr Hockin, Cllr Yates, Cllr Edwards, Cllr Simmonds, Cllr Bright, Cllr Bridges, Cllr Rodda

05.01 Apologies – Cllr Edwards-Symons, Cllr Potter, Cllr Ferrett.

05.02 Declarations of Interest – none declared.

05.03 Public Participation – No members of the public present.

05.04 Planning - To consider planning applications received – None received

05.05 To consider other planning applications received by time of meeting – None received

05.06 Planning Decisions: as listed

05.07 Minutes

Minutes of the meeting held on 14th July 2022 – Cllr Simmonds proposed, the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour.

05.08 Matters to Report (only) from previous meetings minutes – Nothing raised

05.09 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£546.40	Litter PC & NT (August)
Administration	Staff Costs	£1102.66	Salary (July)
Administration	Staff Expenses	£182.67	Expenses (July)
Administration	Environmental Officer	£200.00	Canine Patrol (June)
Parks etc	Play Area Maint.	£565.00	Play area Repairs
Churchyard	Maintenance grant	£500.00	June element of grant
Parks etc	Play Area Maint.	£26.62	Tool to adjust gate
Agency	Grass Verge cutting	£1030.00	Grass 2 nd and 3 rd cuts

Cllr Yates proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards. All in favour. Cllr Simmonds abstained.

05.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Clerk asked to thank info@letcornwalldecide for their email and reply to the email re land at the Tintagel end of Paradise based on outcome of agenda item below.

Clerk to respond to National Association of Local Council's (NALC) request for the views of member councils to the Department for Culture, Media and Sport (DCMS) consultation questions.

05.11 Reports

Cornwall Councillors Report – CCllr Jordan reported on the Shared Prosperity Fund with Cornwall Council receiving £132million. CCllr Jordan is meeting with the portfolio holder and will urge funding for the North Cornwall area as it has been underfunded for many years. Mayor for Cornwall debate continues. Davidstow Rave meeting tomorrow with all stakeholders. Cormac are running informal Meet the Cormac Team sessions for town and parish councillors and clerks in September the nearest venue being Launceston Rugby Club.

Adrian Prescott (Clerk)

Signed Chairman.....

Minutes 11th August 2022

Page 2 of 3

Chairmans Report – nothing further to report.

Parish Clerk Report – Clerk reported on the Monumental Improvement Project (MIP) agreement which Cllr Simmonds identified a number of errors and the main issue is:

8.2 – the Lead Party can terminate the agreement for any reason at THEIR discretion, but then under 8.6.2, WE become liable for any debt, loss, damage etc. arising from their decision to do so. The clerk has raised the concern with MIP who have gone back to Cornwall Council legal team. Vat refund received which exceeded budget.

05.12 Items from previous meeting

Highways –

Speed Sign – The clerk outlined that the sign for the first two weeks had been data capturing and for the last two weeks was live. He displayed the data figures for each scenario, which included a least one vehicle doing over 60mph. In data capture mode the average speed was just over 24mph whilst in live mode the average speed was just over 22mph. The plan is to move it next to Mount Pleasant.

Pedestrian Routes – Councillors concerned about pedestrians using new Road to access the top of the village to the harbour and visa versa. Suggested installing pedestrian route signs to direct foot traffic to Fore Street and Old Road. Cllr Bridges would take photos of proposed location for the signs. Suggested sign to read advisory pedestrian route.

Defibrillator – Cllr Potter not at meeting to update the council with the information on the Defibrillator the WI arranged and is mounted outside the Premier store. Urgent update required at next meeting.

Play Area – Cllr Simmonds gave an update on the progress made. The councillor discussed the quotation for repair and replacement of equipment. Cllr Bright proposed the council replace the swings, the seesaw and replace damaged parts to the other equipment at a cost of £11696 +Vat. Seconded by Cllr Yates. All in favour. Some other work is required which was outside the quote, which is to address some areas of corrosion, the team are going to put a works specification for this remedial work. The Council aims to recycle any items of equipment replaced. Cllr Hockin volunteered to take any unwanted metal work to the scrap yard. The adjustment to the perimeter fence and replacement of the bench seats has been completed. The work to clear vegetation around the play area perimeter and access path has been started but Cllr Simmonds ask the contractor to address the access path. The team would get quotes to replace the Junior and Toddler multiplay equipment with a view to Community Infrastructure Levy funding.

Website – deferred to next meeting.

Castle Site – the clerk outlined the recent site visit with Cllrs Bright, Rodda and Edwards. The tree survey was used as a starting point however it was clear many tasks need doing it was difficult to determine where to start. However, the preliminary work identified is to remove sections of ivy from all trees, block the pathway that leads to the river Jordan for safety as the banks are under eroded, add/replace steps on both side of the mound and remove brambles to encourage wildflowers. The council felt this work may interlink with some of the Monumental Improvement Project clerk to check if this work falls within the project.

Sculpture – Clerk to write and check sculpture is in the custodianship of Half Acre.

Graveyard – awaiting meeting with National Trust via Boscastle Chamber Of Trade and Commerce.

Works around the Village – Cllr Bright reported the Car park is a mess as a number of post have been broken and the matting is raised shrubs are overgrown. Cllr Yates suggested waiting until the end of tourism season then listing all the issues to Cornwall Council.

Cllr Bright suggested an idea for the Boscastle history archive (currently in a locked room of the community & recreation centre) to be displayed in the unused National Trust visitor centre.

Adrian Prescott (Clerk)

Signed Chairman.....

Minutes 11th August 2022

Page 3 of 3

Grass area at end of Paradise Road – Correspondence from a member of the public expressed concern over how overgrown the shrubs etc have become. Cllr Hockin has spoken to a number of local residents about the grass triangle at the top of Green Lane (Paradise Triangle) and when meeting with the contractor dealing with the overgrown brambles and bushes etc. an idea was suggested to remove all the large overgrown shrubs and brambles, open up the area and trim back some of the trees. Then re grass the area and keep some of the smaller shrubs currently obscured. Cllr Yates suggested the council reach out to the community in the vicinity of the area for their views ahead of the next meeting. Cllr Edwards proposed the council put flyer/letter with outline of council proposals through doors of properties in the close proximity. Seconded by Cllr Bright. All in favour.

Councillors concerned at the state of some pavements being overgrown with vegetation, councillors would report issues using the Cornwall Council online 'report something' page.

<https://www.cornwall.gov.uk/report-something/>

Council Documentation Review –

GDPR Assessment of information held – Cllr Simmonds proposed the document be adopted.

Seconded by Cllr Bridges. All in favour.

GDPR Risk Assessment – Cllr Yates proposed the document be adopted subject to amendment re emails. Seconded by Cllr Simmonds. All in favour.

First Responders – Cllr Rodda raised a concern over the lack of first responders locally. He had approached the surgery last year and got no response and the first responder unit and got no response. Cllr Yates had contacted Southwest Ambulance Service Trust who responded they are dedicating a recruitment drive targeted at North Cornwall specifically Tintagel, Boscastle, Delabole, Port Isaac, Camelford, Bude and Launceston via the NHS Jobs website with applications opening in September.

05.13 Items since last meeting - none

05.14 Agenda items for next meeting

Highways

Speed sign

Pedestrian Routes

Defibrillator

Play Area

Website

Castle Site

Graveyard

Works around the village

Paradise Triangle

Council Documentation Review

First Responders

Community Hub - Heritage for Generations

With no further business the Chairman closed the meeting at 8.42pm

Date of next monthly meeting Thursday 8th September 2022 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....

