

Grants Policy

Overview

A grant is any payment by the Council to an organisation for a purpose that will benefit the parish, or residents of the parish, and which is not directly controlled or administered by the Council. The Council awards grants, at its discretion, to organisations that can demonstrate a clear need for financial support to benefit the parish or residents of the parish.

Grant Application Process

- Applications must be submitted in writing (posted or emailed) to the Clerk.
- Applications may be submitted at any time during the year for consideration at the next appropriate monthly meeting of the full Council.
- The following supporting documents are ideally to be submitted with the application.
 - a) details of how the grant will be of benefit to the local community
 - b) full details of the project or activity
 - c) a copy of the organisation's constitution or details of their aims and purposes
 - d) the organisations latest balance sheet
- All applications may need to provide any additional information requested by the Council
- All applicants will be contacted following the Council's decision.

Conditions of Funding

- Forrabury & Minster Parish Council will not normally consider applications from national organisations or local groups with access to funds from parent organisations, unless funds are not available from their national bodies.
- The organisation must be either non-profitable or charitable. Applications will not be considered from private organisations operated as a profit-making business.
- Grants will not be considered for projects that discriminate on any grounds.
- Grants will not be made retrospectively.
- An organisation should have a bank account in its own name.
- Grants may be awarded for less than the amount requested.
- Grants will not be awarded to specifically finance salaries, wages or running costs.
- The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council.
- The Parish Council's decision will be final
- Nothing contained herein shall prevent the Parish Council from exercising, at any time, its existing duty of power in respect of providing financial assistance or grants to local or national organisations under the provision of the Local Government Act 1972, section 137.

Reviewed by Forrabury & Minster Parish Council on 10th March 2022

Adopted ...10th March 2022

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Grant Application Form

Please complete all sections and use additional sheets if necessary. If you have any questions please contact the Parish Clerk, on Tel: 01840 230609 or e-mail:

clerk@forraburyminsterparishcouncil.org.uk

Completed forms can be posted to - Parish Clerk, Forrabury & Minster Parish Council, 1 Sea View, Crackington Haven, Cornwall, EX23 0LE or emailed to clerk@forraburyminsterparishcouncil.org.uk

1. Name of Organisation	
2. Designated Contact Name	
3. Address for Correspondence	
4. Phone number	
5. Email Address	
6. Name of Project	
7. Full details of the project or activity	
8. Amount of grant requested	
9. Describe what the money will be spent on.	
10. Details of how the grant will be of benefit to the local community.	
11. A copy of the organisation's constitution or details of their aims and purposes.	
12. The organisations latest balance sheet	
13. Has your organisation received any funds from the Parish Council in the last 12 months. If yes how much?	