

Forrabury & Minster Parish Council



Minutes: 10th March 2022

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Present Cllr Hockin, Cllr Ferrett, Cllr Yates, Cllr Bridges, Cllr Rodda, Cllr Bright and CCllr Jordan

18.01 Apologies – Cllr Edwards, Cllr Simmonds, Cllr Edwards-Symons and Cllr Potter

18.02 Declarations of Interest – none declared

18.03 Public Participation - 1 members of the public present.

18.04 Planning - To consider planning applications received

Application	PA22/00985
Proposal	Alterations, repairs and refurbishment
Location	Paradise House Paradise Road Boscastle Cornwall PL35 0BL
Applicant	Mrs R Oscroft

Cllr Yates proposed the council support this application. Seconded by Cllr Bright. All in favour.

Application	PA22/00986
Proposal	Listed Building consent: Alterations, repairs and refurbishment
Location	Paradise House Paradise Road Boscastle Cornwall PL35 0BL
Applicant	Mrs R Oscroft

Cllr Yates proposed the council support this application. Seconded by Cllr Bright. All in favour.

Application	PA22/01568
Proposal	Demolition of existing conservatory and replacement with an orangery to the rear, and a utility, shower room and store to the side elevation.
Location	1 Clover Lane Close Boscastle Cornwall PL35 0AL
Applicant	Mr & Mrs George & Sue Cooke

Cllr Yates proposed the council object to the application, as the property was originally built as affordable housing, over development of the site, changing character of the terrace and danger of losing entry level housing. The following planning policies should also be taken into consideration.

Policy 1 (a) Any adverse impacts of granting permission would significantly and demonstrably outweigh the benefits, when assessed against the NPP framework taken as a whole

Policy 12b provide continuity with the existing built form and respect and work with the natural and historic environment

12b 2 b overshadowing and overbearing impacts

Policy 23.2. Development should be of an appropriate scale, mass and design that recognises and respects landscape character of both designated and un-designated landscapes. Seconded by Cllr Ferrett. All in favour.

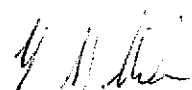
18.05 To consider other planning applications received by time of meeting – none received

18.06 Minutes

Minutes of the meeting held on 10th February 2022 – Cllr Yates proposed the minutes be accepted as a true record. Seconded by Cllr Bridges. All in favour. Cllr Bright abstained not at meeting.

Minutes of the meeting held on 1st March 2022 – Cllr Yates proposed the minutes be accepted as a true record. Seconded by Cllr Bridges. All in favour. Cllr Rodda abstained not at meeting.

Adrian Prescott (Clerk)

Signed Chairman.....

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18.07 Matters to Report (only) from previous meetings minutes – Cllr Yates asked if the correspondence (apology) from the planning officer concluded the issue raised by Cllr Simmonds at the last meeting. Cllr Yates also asked if the work, in the play area, to the toddler multiplay equipment had been completed. Cllr Bridges confirmed it had. Cllr Hockin pointed out the projector screen had been purchased for approximately £85.

18.08 Finance

Category	Sub Category	Amount	For
Administration	Staff Costs	£276.21	Litter PC (Mar)
Administration	Staff Costs	£1061.81	Salary (Feb)
Administration	Staff expenses	£169.18	Expenses (Feb)
Administration	Website	£43.35	Old website hosting 2022-23
Administration	Comm & Recreation	£40.00	Hall Hire
Administration	Other	£49.99	Replacement body camera
NDP	Groundwork uk	£3006.00	NDP Grant returned
Section 137	Camelford show	£200.00	Grant
Section 137	Air Ambulance	£500.00	Grant
Administration	National Trust	£105.18	Playing field rent

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Bridges. All in favour. Cllr Hockin abstained.

Grass Cutting – verges - Cllr Bright proposed as the contract from last year was executed to residents and councillors' satisfaction the parish council continue with the contractor again for 2022. Seconded by Cllr Ferrett

18.09 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

The waste bin on the Castle site is currently emptied by Cornwall Council who, if we don't tell them otherwise, will continue doing so for another year. Cllr Yates proposed the council let Cornwall Council continue. Seconded by Cllr Bright. All in favour.

Email from Cllr Rodda re two trees (in danger of falling) on a boundary wall discussed. Cllr Yates proposed the clerk contact the owner of the other property on the boundary to establish responsibilities for the trees and contact tree surgeon for a quote to take the trees down. Seconded by Cllr Bright. All in favour.

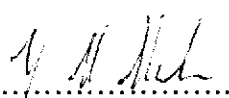
Sustainable Market proposal, councillors generally supportive of the idea.

Clerk to ask Martin Smith to trim/tidy hydrangeas in Paradisc.

18.10 Reports

Cornwall Councillors Report – CCllr Jordan reported following the pandemic and more recently Ukraine the housing crisis and fuel crisis are getting worse, there are a number of helplines on Cornwall Council website and some grants are available.

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Signed Chairman.....

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The Neighbourhood Scrutiny Committee is meeting in October to discuss the Public Spaces Protection Order which not only cover dogs on beach but dogs on every open space, if you think you have an open space that needs some protection you need to have a policy.

500 members of staff have gone through voluntary redundancy but morale at county hall is low.

Chairmans Report – nothing to report

Parish Clerk Report – the clerk had met with a resident near the Castle site who expressed interest in sponsoring a dog poo bag dispenser. They had some good ideas and would like to see the entrance gated to make the site seem a special area.

One of the allotments was handed back last week and the person on the top of the waiting list is going to take it on.

The Clerk reminded councillors the Annual Parish Meeting is next month on Thursday 24th March after which there will be a closed F&MPC Meeting to discuss staffing.

18.11 Items from previous meeting

Highways – Cllr Bright report she had been told by two independent people that a white delivery van has been regularly cutting the corner on the hairpin bend and churning up the grass verge. Cllr Bright agreed to try and gather more information.

Public Consultation – EDG1688 - Camelford CNP TRO Y2 - Old Road, Dunn Street, Fore Street – Boscastle – Proposed No waiting at any time. The Parish council held a public meeting to hear residents' views on the above proposal. The Public meeting was advertised on the Parish Council Facebook page, on its website and noticeboards along with an invitation letter delivered to all properties in Fore Street, Dunn Street and Old Road. Those who attended the public meeting supported the proposal. After hearing the public view Forrabury & Minster Parish council support the proposal. Cllr Hockin proposed the response be sent supporting the proposal. Seconded by Cllr Yates. All in favour.

Playground – Cllr Bridges reported the work to the toddler multi-play equipment had been completed. He would inspect the work and send photos to councillors. Cllr Yates raised the timber around the carousel still needs replacing. Clerk to email specification for the work to Cllr Bridges.

Grass cutting – see finance above.

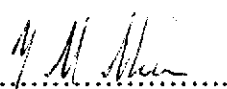
Camelford Community Network – Cllr Hockin reported no meeting since last report. Cllr Yates asked if any progress on collective speed camera. Cllr Hockin explained the community network did not think it a good idea as any share would be limited as there are 10 parishes represented. "20 is plenty" Q&A's are informative and may be useful on social media when/if a 20mph limit is enforced.

Castle Site – Cllr Rodda reported the date of the presentation by Natalie Haly re the Monumental Improvement Project will be on Saturday 23rd April at 11am in the Community & Recreation Centre. The Bench on the lower level is in need of repair as the seat have become detached and need the seat fixings replaced. Cllr Yates proposed Cllr Hockin arrange repair using devolved power. Seconded by Cllr Bright. All in favour.

The councillor discussed the recent Facebook post regarding dog fouling on the Castle site. Cllr Simmonds had been to the site try and identify the culprits. The council is hopeful between a policy on Public Spaces Protection Order and the Environmental Officer improvement/eradication of such incidents can be achieved.

Council Documentation Review – The clerk had drafted a further version of Grants Policy for council consideration. Cllr Yates proposed, if the sentence "Applications must be submitted by letter to the Clerk."

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Signed Chairman.....

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Be amended by replacing “by letter” with “in writing (posted or emailed)” the policy be adopted. Seconded by Cllr Rodda. All in favour.

Graveyard – Clerk reported he is progressing this with Cornwall Council and seeking their guidance.

Website – Clerk reported several documents had been added to the site and had included a page for councillor documents.

Dog Warden – The Council have a Dog warden whose role will be entitled Environmental Officer. The council are hoping for a starting date of 1st April. The Council will provide dog poo bags that the officer can give out if appropriate. Cllr Bright proposed the council through the clerk purchase the bags locally. Seconded by Cllr Yates. All in favour. Clerk to change job description from voluntary to as per contract and send an announcement similar to item for Annual Parish Meeting to the Blowhole.

The Queen’s Platinum Jubilee Celebrations – Cllr Yates reported good progress in pulling the village together. Cllr Rodda asked what the financial implications maybe. Cllrs Simmonds and Potter not at meeting so unable to provide full guidance to the council on what is being asked of them. The Council considered insurance implications but of a view that as the council is not organising the events only facilitating them the insurance is with the individual event organisers.

Works around the Village – Cllr Yates is concerned with the overgrown hedges etc. at Doctors Corner and opposite Lundy View. Clerk asked to report the issues to Cornwall Council.

Footpaths - SWCP & Local Management Partnership – Clerk outlined the concept of the Local Management Partnership whereby Cornwall Council give a fix amount per km of path for cutting and strimming. The amount per km is unlikely to cover the cost of the work.

Annual Parish Meeting – will be in the Village Hall on Thursday 24th March at 7pm.

Insurance - for renewal in June. Clerk to check if the three-year term was due for renewal.

Neighbourhood Development Plan – Clerk reported the grant will be reimbursed back to Groundworks uk.

18.12 Items since last meeting - none

18.13 Planning Decisions: as listed

8.14 Agenda items for next meeting

Highways – speed sign

Playground

Camelford Community Network Panel

Castle Site

Council Documentation Review

Graveyard

Website

Environmental Officer

The Queen’s Platinum Jubilee Celebrations

Works around the village

Public Spaces Protection Order - policy

Neighbourhood Development Plan

With no further business the Chairman closed the meeting at 20.53pm

Date of next monthly meeting Thursday 14th April 2022 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....