

# Forrabury & Minster Parish Council



**Minutes : 14<sup>th</sup> March 2019**

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**Present** Cllr Hockin, Cllr Ferrett, Cllr Munden, Cllr Rodda, Cllr Jarvis, Cllr Edwards, Cllr Bright, CCllr Jordan

## **18.01 Apologies – Cllr Simmonds**

**18.02 Declarations of Interest** – Cllr Jarvis declared an interest in planning application PA19/01591

## **18.03 Public Participation – 8 members of the public present**

Chris Coldwell from Cornwall Council AONB gave a brief presentation on a management plan for scheduled monuments of which Bottreaux castle site has been identified as one of 40 prioritisation sites. He asked the Parish council if they would be in agreement to work with Cornwall Council AONB to seek funding and raising awareness of the site.

One member thanked the council for their support to the objections he had raised regarding the problems he faced with the neighbouring properties boiler installation.

A member outlined the proposals for planning application PA19/00501 and quoted AONBs objections which he felt were based on the wrong policies.

One member raised concern of negotiating Old Road, Dunn Street and Fore Street due to the New Road closure.

Cornwall Councillors report – he had recently met with Cormac about the New Road closure and raised concerns over the actual working times with works starting late and finishing early. He advised that a company can provide high speed broadband via satellite from around £30 per month. A member of the public asked if anything can be done to the pavement outside the Riverside where it drops as people had slipped and suffered injury. He would take the issue away. Cllr Bright asked about funding for the Neighbourhood Plan, Cllr Jordan asked the clerk to email him with a formal request.

## **18.04a Planning - To consider planning applications received**

|                    |                                                                                                                       |
|--------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Application</b> | <b>PA19/01504</b>                                                                                                     |
| <b>Proposal</b>    | Non-Material amendment to raise the ridge to meet the line of the existing property in respect of approval PA18/05330 |
| <b>Location</b>    | Finisterre, Forrabury, Boscastle, Cornwall, PL35 0DJ                                                                  |
| <b>Applicant</b>   | Mrs Elizabeth Foster                                                                                                  |

Cllr Jarvis proposed the council support this application. Seconded by Cllr Ferrett. All in favour.

|                    |                                                                                                              |
|--------------------|--------------------------------------------------------------------------------------------------------------|
| <b>Application</b> | <b>PA19/01151</b>                                                                                            |
| <b>Proposal</b>    | Material change of the use of the land for the stationing of a caravan to be used as ancillary accommodation |
| <b>Location</b>    | 6 Penally Court, Penally Hill, Boscastle, Cornwall                                                           |
| <b>Applicant</b>   | Mr C Mears                                                                                                   |

Cllr Ferrett proposed the council support this application. Seconded by Cllr Bright. 6 in favour 1 abstention.

Adrian Prescott (Clerk)

Signed Chairman.....

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|             |                                                                           |
|-------------|---------------------------------------------------------------------------|
| Application | PA19/00501                                                                |
| Proposal    | Change of use of agricultural building to a unit of holiday accommodation |
| Location    | Land South West of Tubbs Ground Farm, Boscastle, Cornwall, PL35 0EN       |
| Applicant   | Mr & Mrs M Collings                                                       |

Cllr Bright proposed the council support this application. Seconded by Cllr Edwards. 4 in favour  
3 abstentions.

Cllr Jarvis left the meeting

|             |                                                                                                  |
|-------------|--------------------------------------------------------------------------------------------------|
| Application | PA19/01591                                                                                       |
| Proposal    | Application for new industrial unit (to be used for waste transfer/management and plant storage) |
| Location    | Trebarwith Road Rustic Quarry Trebarwith Road Delabole Cornwall                                  |
| Applicant   | RT And GH Crabb                                                                                  |

Cllr Ferrett proposed the council support this application. Seconded by Cllr Bright. All in  
Favour.

Cllr Jarvis re-joined the meeting.

## 18.04b To consider other planning applications received by time of meeting

None received

## 18.05 Minutes

Minutes of the meeting held on 10<sup>th</sup> January 2019 – Cllr Jarvis proposed the minutes be  
accepted as a true record. Seconded by Cllr Ferrett. All in favour. Cllr Munden abstained not at  
meeting.

Minutes of the meeting held on 14<sup>th</sup> February 2019 – Cllr Jarvis proposed the minutes be  
accepted as a true record. Seconded by Cllr Munden. All in favour. Cllr Bright abstained not at  
meeting

Minutes of the meeting held on 28<sup>th</sup> February 2019 – Cllr Munden proposed the minutes be  
accepted as a true record. Seconded by Cllr Bright. All in favour. Cllr Ferrett abstained not at  
meeting

## 18.06 Matters to report (only) from previous meetings minutes

Nothing raised.

## 18.07 Items from previous meeting

a) Highways – Cllr Bright felt the decision to make the yellow lines up Penally Hill an all year  
round restriction was rushed and having spoken with traders felt an amendment should be  
sought. Cllr Bright proposed keep the lines from the access to the valley down to the Spar shop  
seasonal with the remainder up Penally hill all year round restriction. Seconded by Cllr  
Edwards. All in favour.

b) Works around the village including car park– Cllr Bright believes there is scope to increase  
the car parking by approximately 20 spaces. And also asked the council to consider a water refill  
station so visitors can top up their water bottles.

c) Boscastle CIC – Cllr Hockin report the source water leak had been identified and repaired.  
Otherwise everything going okay.

d) Standing Orders – the councillors need more time to assimilate the proposed amendments.

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Signed Chairman.....



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- e) Bus Shelter – Cllr Edwards has the images for submitting for printing. The school bus has been witnessed turning using Paradise Road.
- f) National Trust – nothing further to report
- g) Dog warden/dog fouling/dog bin – Cllr Bright reported she had picked up 3 separate dog deposits around the area of the bus shelter. The dog warden is aware and is monitoring the area for the culprit.
- h) Playground – Cllr Ferrett reported the skate ramp has been removed and disposed of. Playground inspection is due next month.
- i) Community Network Panel – Crime figures have risen in Camelford by 7% in the last year this has been attributed to drugs. A new Alert webpage has been set up for anonymous reporting of suspicious activity. Camelford by-pass – funding for initial consultation has been made available.
- j) Accounts – internal audit – Cllr Jarvis proposed the council continue with Barkers in Camelford for the internal audit of accounts. Seconded by Cllr Ferrett. All in favour.
- k) Co-Option – The Clerk reported the council was able to advertise the vacant councillor position. Cllr Jarvis proposed the council advertise the position. Seconded by Cllr Bright. All in favour.
- l) Media Communications – Clerk to further investigate whether comments etc. can be blocked so any Council page is for information only with no opportunity to respond via that medium.
- m) Neighbourhood development plan – Cllrs Bright and Simmonds would represent the Parish Council on any neighbourhood plan committee. Clerk to make a formal request from CCllr Jordan so some initial funding.
- n) Bosfest – The proposed dates of the festival are 5<sup>th</sup> and 6<sup>th</sup> September. Cllr Jarvis proposed the council write to the BCTC for their views on the proposed festival and dates. Seconded by Cllr Bright. All in favour.

## **18.08 Items since last meeting**

Nothing

## **18.09 Correspondence –**

The Councillors had copies of all relevant correspondence.

## **18.10 Planning Decisions – as listed**

## **18.11 Reports**

Cornwall Councillor see after item 18.03

Chair – Asked the clerk to chase payment for the small shelter sold to St Teath Parish Council.

Clerk – The clerk advised that he would be unable to attend the November meeting and agreed to move the date on to 21<sup>st</sup> November.

## **18.12 Finance - Approval of cheques for payment**

| <u>Category</u> | <u>Sub category</u> | <u>Amount</u> | <u>For</u>     |
|-----------------|---------------------|---------------|----------------|
| Administration  | Salary              | £1013.70      | Salary (Feb)   |
| Administration  | Expenses            | £15.96        | Expenses (Feb) |
| Open Spaces     | Litter              | £242.73       | Litter (Mar)   |
| Open Spaces     | Expenses            | £6.20         | Expenses (Mar) |

Adrian Prescott (Clerk)

Signed Chairman.....

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|             |               |         |                                  |
|-------------|---------------|---------|----------------------------------|
| Open Spaces | Playground    | £100.00 | Removal of skate ramp            |
| Open spaces | Castle Site   | £560.00 | Castle site maint. (Sept to Dec) |
| Open Spaces | Playing Field | £105.18 | Playing Field rent               |
|             |               |         |                                  |
|             |               |         |                                  |
|             |               |         |                                  |

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Jarvis. All in favour.

## **18.13 Items for next meeting**

- a. Highway Issues including rubbish (Tintagel Road)
- b. Works Around the village including car park/ refill station
- c. Boscastle CIC
- d. Standing orders – (revised for adoption)
- e. Bus Shelter
- f. National Trust - Harbour Wall
- g. Dog warden
- h. Playground
- i. Community Network Panel
- j. Accounts
- k. Co-option – councillor vacancy
- l. Media Communication
- m. Neighbourhood development plan - Priorities
- n. BosFest

With no further business the Chairman closed the meeting at 9.10pm.

**Date of next monthly meeting Thursday 11<sup>th</sup> April 2019**

Adrian Prescott (Clerk)

Signed Chairman.....