

Forrabury & Minster Parish Council



Minutes : 14th January 2021

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Virtual Meeting held on the Zoom platform at 7pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Present Cllr Hockin, Cllr Edwards, Cllr Simmonds, Cllr Ferrett, Cllr Brewer*, Cllr Munden, Cllr Edwards-Symons, CCllr Jordan

* Cllr Brewer could hear and see the meeting but was unable to be seen or heard.

9.01 Apologies – Cllr Bright and Cllr Rodda

9.02 Declarations of Interest – Cllr Brewer had prior to the meeting declared an interest in planning application PA20/1152

9.03 Public Participation – three member of the public present. One member offered to take questions under agenda item CIC/BCTC.

9.04a Planning - To consider planning applications received

Application	PA20/10887
Proposal	Certificate for continued existing use of residential first floor flat without complying with condition 4 [holiday occupancy only] on decision 2002/0633.
Location	First Floor Flat Tregatherall Barn Tregatherall Farm Boscastle PL35 0EQ
Applicant	Mr & Mrs T Seldon

Cllr Simmonds proposed the council support this application. Seconded by Cllr Ferrett. All in favour.

Application	PA20/11152
Proposal	Erection of four new dwellings together with associated works with variation of conditions 3 and 4 of decision PA20/03588 dated 12/08/2020
Location	Land South Of Eveley Cottage Paradise Road Boscastle PL35 0BH
Applicant	Mr Mark Quinn

Cllr Brewer took no part in this discussion or vote. After discussion about the Community Infrastructure Levy and the impact of phased works. Cllr Simmonds proposed the council object to the application revisions for phased works on the grounds they will extended the development of the site causing disruption/disturbance to nearby residents for a longer period. Seconded by Cllr Ferrett. 3 in favour, 1 abstention and 1 against

9.05b To consider other planning applications received by time of meeting

The clerk advised the meeting an application had been received that day and a separate meeting would be needed.

9.06 Minutes

Minutes of the meeting held on 10th December 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour. Cllr Edwards-Symons abstained not at meeting.

Minutes of the meeting held on 22nd December 2020 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Edwards. All in favour. Cllr Edwards-Symons abstained not at meeting.

Adrian Prescott (Clerk)

Signed Chairman.....

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9.07 Matters to Report (only) from previous meetings minutes – Cllr Hockin reported he is still awaiting a quote re surfacing of motorcycle area.

9.08 Items from previous meeting

Neighbourhood Development Plan – Cllr Simmonds reported

- Committee continuing to meet weekly by Zoom
- Commerce and Employment Zoom Workshop held last Thursday with representatives of the Chamber of Commerce, Chaired by Ross
- The Transport and Infrastructure Work Group is arranged for Friday 15th January
- The Village Character Assessment is now ready for sign off by the Committee. This is a set of 11 Character Assessments, each with planning guidelines which will help us formulate planning policies specifically for the Parish. In addition, there is a Settlement Edge Assessment for Boscastle, looking at potential infilling and rounding off. The team are now moving to the public consultation stage, where all residents as well as Cornwall Council, the National Trust, Chamber of Commerce, local planning agents and others will be asked for their views.
- The committee hope to circulate copies of all the documents to the Parish Council ahead of the public consultation and as previously said all the documents are currently available to the Parish Council on request.
- The committee have started producing our own NDP containing details of public consultation, processes, evidence base and draft policies.

Dog Warden – It has been noted that on social media channels dog fouling is an issue, and due to lockdown it can only be assumed those failing to pick up after their pets are locals.

Grass cutting – Nothing to report clerk will be seeking tenders early February.

Camelford community network – Nothing further to report

CIC/BCTC – Cllr Hockin reported 140 permits available from Cornish Stores. It was explained the reason only one unisex toilet is open. It is to aid social distancing otherwise the potential for two queues would jeopardise 2m social distancing. The other benefit is the gates are not getting damaged.

Playground – Cllr Hockin reported he had repaired some of the fence uprights. Cllr Simmonds suggested the Parish Council may wish to consider new equipment in the near future.

Castle Site – The site visit planned for 9th January was cancelled due to lockdown.

Car Park (loss of recycling banks) – Cllr Hockin reported a tent had appeared in the overflow area of the car park, but was empty. CCllr Jordan to advise Cornwall Council.

Community Centre Extension – Nothing further to report. Awaiting planning and funding decisions.

Empty Properties – CCllr Jordan reported Cornwall Council are investigating. The property on Doctors Corner is being worked on again.

9.09 Items since last meeting - none

9.10 Correspondence – the clerk outlined the significant items of correspondence received, all of which had been copied to councillors.

Cllr Simmonds had emailed the clerk reporting it is in derelict state, ripped posters heavily graffitied and defaced Perspex panels, panel gaskets hanging down from their panels, bare rusted metal. It still posters for Newquay and Wadebridge, not Boscastle. This reflects very badly on us. It is our responsibility and we will be judged by how we look after our community assets. Acquiring the shelter was a good thing, but with that

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also comes the responsibility to maintain it, a responsibility we are currently failing to meet. Cllrs Edwards and Bright would like to clean the shelter. Clerk to add bus shelter to planning meeting in two weeks' time.

9.11 Planning Decisions: as listed

9.12 Reports

Cornwall Councillors Report – CCllr Jordan reported postal votes are likely to be more popular this year. Elections for Council/Town/ Parish and crime commissioner. Meeting next Tuesday to discuss Cornwall Councillors remuneration. The proposed new standards for councillors does not seem to give adequate protection to councillors.

Chairmans report – Nothing further to report.

Parish Clerk report – nothing further to report.

9.13 Finance

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1061.01	Salary (Dec)
Administration	Expenses	£60.35	Expenses (Dec)
Open Spaces	Litter	£270.32	PC Litter (Jan)
Administration	Expenses	£6.20	Expenses (Jan)
Administration	Information Commission	£40.00	Data Protection
Open Spaces	Agency	£2073.60	6 x Grass cuts 2020
Loan (DD)	PWLB	£940.29	Community Centre loan

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards-Symons. All in favour.

09.15 Agenda items for next meeting

Neighbourhood Development Plan

Dog Warden

Grass cutting

Camelford community network

CIC/BCTC update

Playground

Castle Site

Car Park

Community Centre Extension

Empty Properties

Bus Shelter

Council/Town/Parish and Commissioner Elections

Standing Orders – time in advance of a meeting for a motion

With no further business the Chairman closed the meeting at 20.25pm

Date of next monthly meeting Thursday 11th February 2021 via the Zoom platform

Adrian Prescott (Clerk)

Signed Chairman.....