

Forrabury & Minster Parish Council



Minutes : 10th October 2019

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Present Cllr Hockin, Cllr Ferrett, Cllr Edwards, Cllr Simmonds, Cllr Rodda, Cllr Brewer, Cllr Bright, Cllr Edwards-Symons, CCllr Jordan *CCLL MUNDEN ASP M/W.*

Ahead of the meeting Cornwall Council planning officers Emma Venning and Helen Blacklock gave a short summary of how the planning system works since the recent introduction of area working. Area 8 covers this area with seven officers dealing with all applications and enforcement. It is hoped this way of working will build up better working relations with local councils and more readily link into neighbourhood development plans.

11.01 Apologies - Cllr Jarvis,

11.02 Declarations of Interest – Cllr Hockin declared an interest in planning application PA19/06527.

11.03 Public Participation – 6 members of the public present

One member advised the council he has had no recent updates from Cornwall Council re the listed building works at Lewarne in New Road.

11.04a Planning - To consider planning applications received

Cllr Hockin left the meeting

Application	PA19/06527
Proposal	Listed Building consent for works to the roof, upstairs internal and downstairs internal
Location	The Nook, Dunn Street, Boscastle, Cornwall
Applicant	Mr Daniel Roots

Cllr Simmonds proposed the council support this application. Seconded by Cllr Munden. 8 in favour, 1 abstention.

Cllr Hockin re-joined the meeting

Application	PA19/06226
Proposal	Proposed new access to new builds due to slope and gradients, and to provide safer access and egress along with designated household waste and recycling storage areas.
Location	Chi Lowen Slaughterbridge Camelford Cornwall
Applicant	Mr Ryan Cathrae

Cllr Simmonds proposed the council support this application. Seconded by Cllr Bright. All in favour.

11.04b To consider other planning applications received by time of meeting

None received

11.05 Minutes

Minutes of the meeting held on 12th September 2019 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour. Cllr Edwards-Symons abstained not at meeting.

Minutes of the meeting held on 12th September 2019 - Cllr Edwards-Symons proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour. Cllr Edwards abstained not at meeting.

Adrian Prescott (Clerk)

Signed Chairman.....

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11.06 Matters to report (only) from previous meetings minutes

Nothing raised

11.07 Items from previous meeting

a) Neighbourhood development plan – Cllr Simmonds reported on the NDP following a recent public meeting are developing the initial questionnaire based on the views raised and will be reviewed on 17th October, when ready for distribution the Parish Council will get a view. There are 4 fortnightly planned. The NDP committee need to report regularly to the Parish Council, a template for report has been drafted, once an initial report has been received the council will decide if the format and info is suitable. Cllr Brewer proposed the council issue a cheque for £300 to the NDP committee to cover initial costs. Seconded by Cllr Bright. All in favour. (NDP committee to advise clerk of account details so cheque can be raised)

b) Highways – a) New Road – to keep on agenda for future meeting

b) Old Road/ Dunn Street/Fore Street – Traffic variation order – for discussion at future meeting.

Cllr Hockin proposed the council hold a public open day for consultation on Cornwall Council proposals on Sunday 17th November in the Community & Recreation Centre from 11am to 3pm. Seconded by Cllr Bright. All in favour.

c) Works around the village including car park – Cllr Bright will try an meeting with the carpark manager to indicate the opportunity for additional parking bays CCllr Jordan would also attend.

d) Boscastle CIC/BCTC – Cllr Hockin reported for September the toilets had a revenue increase of 43% compared with last year.

e) Bus Shelter – Cllr Hockin has asked Mark Dolan to take some picture of the village for printing into suitable signs for the bus shelter.

f) Dog warden/Traffic Warden – Cllr Hockin reported the dog warden does not attend football matches due to harassment over him having his dogs in the car on the football field site. The Parish Council consider this harassment un-called for.

g) Playground – Cllr Hockin reported he has two quotes for work which are for the entire replacement of the equipment. The Council will in the near future have a separate meeting to discuss future options.

h) Community Network Panel – The clerk read out an update on behalf of Cllr Jarvis.

i) Media Communications – Clerk is now placing items on the facebook page.

j) Castle site questionnaire results and next step – Alan Crockford advised,, following the meeting with Cllr Hockin, he had begun cutting back ivy and some branches. He suggested the council coppice some trees. Cllr Bright proposed the council invite the public for ideas for the management of the site specifically those properties which adjoined the site at the Highways public meting on Sunday 17th November. Seconded by Cllr Simmonds. All in favour.

11.08 Items since last meeting

Nothing raised

11.09 Correspondence –

The Councillors had copies of all relevant correspondence.

Adrian Prescott (Clerk)

Signed Chairman.....

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Cllr Bright propose the council respond to Cornwall council re free parking day and proposed the 1st January for the free parking day. Seconded by Cllr Simmonds. All in favour.

11.10 Planning Decisions – as listed

11.11 Reports

Cornwall Councillor – CCllr Jordan Reported

Planning officers had identified a few issues with Bottreaux Rise. Barclays are planning to pull out of the Post Office for money transactions. He would like to be involved during armistice day. Electric buses are being introduced in Truro. Cormac is part of the Corsair group of companies which are Cornwall Council tech companies and as such don't need to tender. Care home closures appear to be brought about by the Cornwall Council changes to the care packages i.e. reducing what they pay but increasing the care home commitments.

Chair – nothing further to report.

Clerk – nothing further to report

11.12 Finance - Approval of cheques for payment

Category	Sub category	Amount	For
Administration	Salary	£1031.06	Salary (Sep)
Administration	Expenses	£17.96	Expenses (Sep)
Open Spaces	Litter	£509.02	PC Litter & NT Litter (Oct)
Open Spaces	Expenses	£6.20	Expenses (Oct)
Open Spaces	Agency	£350.00	5 th Grass cut
Section 137	Grant	£250.00	Air Ambulance
Section 137	Grant	£500.00	Merlin MS Centre
Section 137	Grant	£750.00	Camelford leisure centre

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Edwards-Symons. All in favour.

Cllr Brewer proposed as the next meeting is on 21st November the Council authorised cheques to be raised later this month for the litter picker wages and the final grass cut. Seconded by Cllr Edwards-Symons. All in favour.

11.13 Items for next meeting

- a. Neighbourhood development plan
- b. Highway Issues
 1. Traffic Variation Order
 - a. New Road - public consultation meeting date
 - b. Old Road/Dunn Street/Fore street - public consultation feedback
- c. Works Around the village including car park
- d. Boscastle CIC/BCTC
- e. Bus Shelter

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Signed Chairman.....*M. M. M.*

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- f. Dog warden/Traffic Warden
- g. Playground
- h. Community Network Panel
- i. Media Communication
- j. Castle Site – Questionnaire results and next step

With no further business the Chairman closed the meeting at 9pm.

Date of next monthly meeting Thursday 21st November 2019

Adrian Prescott (Clerk)

Signed Chairman.....