

Forrabury & Minster Parish Council



Minutes : 10th January 2019

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Present Cllr Hockin, Cllr Ferrett, Cllr Brewer, Cllr Simmonds, Cllr Chater, Cllr Rodda, Cllr Jarvis, Cllr Bright, Cllr Edwards, CCllr Jordan

14.01 Apologies – Cllr Munden

14.02 Declarations of Interest – None declared

14.03 Public Participation – 19 members of the public present

One member commented on the New Road closure and requested the Parish Council distribute a flyer to all properties asking for properties with off street parking to use it during the works.

Also they raised concerns with the recent article in the Blowhole.

One member referred to listed Planning application at Lewarne and requested, as the Council did not have sight of their objections, to add it as an agenda item for next meeting so the points can be taken into account.

One member showed the council an image of the damage done to their boundary wall by people who had accessed the castle site but could not be bothered to go back and had sought a short cut through the garden.

One member read a letter to the council re applications PA18/10034 and PA18/10080 and handed it to the clerk.

14.04a Planning - To consider planning applications received – none received

14.04b To consider other planning applications received by time of meeting

The clerk advised the following applications had been received PA18/11108 and PA19/00031. Cllr Brewer proposed the council consider these applications at a separate meeting. Seconded by Cllr Bright. All in favour.

Cornwall Councillor's report – CCllr Jordan outlined his concerns re email critic from Cllr Simmonds re his decision to call in planning applications PA18/10034 and PA18/10080 which should go before the planning committee on 4th March 2019 from 10am.

Cornwall Council is becoming digital advocates by using technology to contact them using voice activated contact methods.

Small grants could be available to deprived areas for small business.

Cornwall Council budget meeting tomorrow, Cllr Jordan does not agree with the proposed 4% increase

14.05 Minutes

Minutes of the meeting held on 13th December 2018 - Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour.

14.06 Matters to report (only) from previous meetings minutes

Cllr Simmonds read out a statement in which he reported Planning Officers were planning to refuse applications PA18/10034 and PA18/10080 and CCllr Jordan had told residents and Parish Council he would call it in if the planning officers were mindful to support the applications. He is concerned CCllr Jordans action of attending a private site meeting and his challenge of the officer's decision may weaken the chance of defending the refusal at any subsequent appeal.

Adrian Prescott (Clerk)

Signed Chairman.....

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14.07 Items from previous meeting

- a) Highways – New Road closure and concerns re parking in Fore Street, Dunn Street and Old Road. Clerk to contact Cormac re councils concerns and also school re pick up and drop off times. The Bus stops in lower village will not be in use during the road closure. Clerk to ask Cormac to next meeting.
- b) Works around the village including car park– Clerk reported Cornwall Councils (Off street Parking Places) Order 2019 and the change to extend the overnight motorhome prohibition to Boscastle car park.
- c) Boscastle CIC – Cllr Chater reported things have quietened down, the mini bus bookings are very good and the school has booked it.
- d) Castle Site – The clerk provided a tentative date for meeting to begin formulating long term plan, the councillors felt the date and venue would not be appropriate and asked the clerk to seek a date after the February monthly meeting.
- e) Bus Shelter – Councillors the pictures to be displayed in the bus shelter, and selected a winter, summer and sunset image to go with a map.
- f) National Trust – nothing further to report
- g) Dog warden/dog fouling/dog bin – Clerk read a report from the volunteer dog warden two issues of barking and nuisance have been resolved. A couple of complaints of fouling near the new bus shelter. Bude Town council are exploring having a volunteer dog warden. The Clerk also advised that Bodmin Town Council is also exploring this.
- h) Playground – Waiting for Quote for repairs.
- i) Community Network Panel – Clerk to reply to the correspondence re Bus Stop signage and offer the Parish Councils support.
- j) Standards committee – Cllr Jarvis reported new guidelines will be discussed at the next meeting of standards committee.
- k) Waste water treatment – no further information.
- l) Tourism Tax – Cllr Jarvis reported when abroad a small sum is added to overnight stay bill as a tax. i.e. 10p/night/person and asked the council to consider this as an option to put before Cornwall Council would it be possible or not permitted in the uk?
- m) Media Communications –Cllr Bright asked the council to consider other means for the public to access minutes and agendas. Cllr Brewer proposed the Clerk investigate facebook etc. and report back. Seconded by Cllr Ferrett. All in favour.
- n) Neighbourhood development plan – a group of people are interested in starting a plan. Clerk said he would arrange a meeting with them, the parish council and advisors from Cornwall Council.

14.08 Items since last meeting - none

14.09 Correspondence –

The Councillors had copies of all relevant correspondence.
Clerk to confirm parish council interest in funding from Cornwall Council AONB unit for Bottreaux Castle site.

14.10 Planning Decisions – as listed

14.11 Reports

Adrian Prescott (Clerk)

Signed Chairman.....

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Cornwall Councillor – see item after agenda item 14.04b.

Chair – Cllr Hockin raised concern over the recent article in the blowhole and proposed articles for publication for the parish council are approved by the parish council. Seconded by Cllr Edwards. After discussing the proposal with regard to data protection, freedom of information and perceived authorship the vote was 6 for 2 against 1 abstention. Cllr Jarvis proposed an addendum to make it clear if an article is written as an individual or councillor. Seconded by Cllr Simmonds. All in favour.

After seeking clarification on the above motions from CALC the following advice was received. *It is fair and reasonable for the council to decide that any article which is published in its name, should be authored by the Council. It is common practice for the Clerk to be delegated to prepare any article in the name of the council for publication, normally in conjunction with the Chair or Vice Chair or other named councillor. S101 of the LGA 1972 requires the delegation to either the clerk or a committee, so it is important that there is a minuted decision from the council.*

The second part of the resolution requires any member who wishes to write an article in the Blowhole, to make it clear whether they are writing as a councillor or in their private capacity as a member of the public. This is in line with the obligations under the Code of Conduct that the code applies whenever you are acting as member or perceived to be acting as a councillor and supports your code requirement.

Clerk – nothing further to report

14.12 Finance - Approval of cheques for payment

Category	Sub category	Amount	For
Administration	Salary	£1013.70	Salary (Dec)
Administration	Expenses	£105.25	Expenses (Dec)
Open Spaces	Litter	£242.73	Litter (Jan)
Open Spaces	Expenses	£6.20	Expenses (Jan)
Administration	Hall Hire	£34.00	Community & Recreation Centre
Section 137	Sorwenna Appeal	£250.00	Grant

Cllr Brewer proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmonds. All in favour. Resolved.

14.13 Items for next meeting

- Highway Issues including rubbish (Tintagel Road)
- Works Around the village including car park
- Boscastle CIC
- Castle site
 - Meeting date

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Signed Chairman.....

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- e. Bus Shelter
- f. National Trust - Harbour Wall
- g. Dog warden/dog fouling/dog bin
- h. Playground
- i. Community Network Panel
- j. Standards Committee
- k. Tourism Tax
- l. Media Communication
- m. Neighbourhood development plan
 - a. Meeting date

With no further business the Chairman closed the meeting at 8.50pm.

Date of next monthly meeting Thursday 14th February 2019

Adrian Prescott (Clerk)

Signed Chairman.....