

Forrabury & Minster Parish Council



Minutes : 25th February 2021

Page 1 of 2

Virtual Meeting held on the Zoom platform at 7pm on the above date

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Present Cllr Hockin, Cllr Edwards, Cllr Rodda, Cllr Simmonds, Cllr Ferrett, Cllr Brewer, Cllr Edwards-Symons, Cllr Munden, Cllr Bright, CCllr Jordan

12.01 Apologies - none

12.02 Declarations of Interest – none declared

12.03 Public Participation – Seven members of the public present (4 participating in the meeting)

12.04 Bus Shelter (1) - Proposed Photos

An image for the Bus Shelter had been distributed to the councillors and Dave Burns outline the rationale for one images and assured the councillors the quality would not be compromised by size. Cllr Hockin to contact Dave Burns and arrange installation of image when works to the shelter are complete.

12.05 Neighbourhood Development Plan (NDP)

Village Character Assessments - Members of the NDP Committee (Sally Dickinson (Chairman) and Neil Bridges (Vice Chairman) gave the council a detail presentation covering the following headings.

- Introductions
- Objective of meeting: To clarify the purpose and importance of the Village Character Assessment (VCA) with the Parish Council prior to the NDP Team engaging with Key Influencers, Commerce and the Parishioners.
- Explanation of how the VCA differs from the previous Parish Plan and Conservation Area Assessments.
- NDP Survey and Parish Plan survey feedback relating to preservation of Boscastle unique characteristics.
- Purpose and importance of VCA in the NDP process. Workgroups and timelines.
- Appointment of Gain Consulting. Rationale and consultant credentials.
- Consultancy - market rates and schedule of work.
- PC feedback.

Questions/ observations raised from councillors.

Cllr Brewer asked about the consultants credentials and when some of the items on her CV were done. NDP had felt their overall qualifications and experience gave them the expertise for the task. Cllr Rodda indicated that whilst he has been a resident the character of the village has changed particularly with regard to tourism, will the NDP be looking a tourism and its impact on the village? The NDP have a workshop on transport and infrastructure which will, with other elements cover the tourism angle.

Forrabury & Minster Parish Council



Minutes : 25th February 2021

Page 2 of 2

Cllr Bright pointed out that the Harbour Character assessment indicated there was one light in the harbour when there are three. Also Renewable energy is not mentioned. The NDP would note the lighting in harbour and advised renewable energy dealt with separately from the VCA's.

Cllr Brewer asked if a housing need assessment had been done. The NDP team advised that a separate document covered this and was available.

Cllr Bright had a concern over the number of second homes in the harbour.

Cllr Edwards-Symons had concern re the difference of description to the same thing in different assessment documents. The NDP would address this.

Cllr Brewer was disappointed with the VCA. It takes information from the Parish Plan and doesn't cover areas other than Boscastle. Why spend £5400? Why could we not do it? The NDP would respond in writing to the question.

Cllr Edwards-Symons asked how the feedback from the public would be collated as it is likely to come from a number of mediums. The NDP team would manually do this and group items by subject matter. Where feedback is outside the VCA's it would where practical assign the item to an appropriate workshop category or refer to the parish council.

Cllr Bright asked if the original initial survey could be put on the NDP website. The NDP team ensure this happened.

Cllr Hockin thanked the NDP team on behalf of the council for all the work they had undertaken so far and for the work still to come.

For the following agenda item

(Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press are not invited to attend)

All members of the public left the meeting.

12.06 Bus Shelter (2) - repair work quotations

The councillor viewed the quotes, the councillors had some concerns re the differences in materials being quoted for and duration of the works. Cllr Rodda expressed concern over the potential ongoing cost of repairs to the shelter and indicated another option would be to have a shelter built of more traditional materials.

Cllr Rodda proposed the council have a new shelter built. Proposal not seconded.

Cllr Ferrett proposed the council accept the higher quote. Proposal not seconded.

Cllr Edwards proposed the council ask the clerk to get quotes which were easier to compare.

Seconded by Cllr Bright. All in favour. Cllrs Rodda and Ferrett abstained.

12.07 Agenda items for next meeting

Nothing further to be added from those raised at previous meeting.

With no further business the Chairman closed the meeting at 20.50pm

Date of next monthly meeting Thursday 11th March 2021 via the Zoom platform