

Forrabury & Minster Parish Council



Minutes : 13th February 2020

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Present Cllr Hockin, Cllr Ferrett, Cllr Edwards, Cllr Rodda, Cllr Munden, Cllr Brewer, Cllr Edwards-Symons

17.01 Apologies - Cllr Simmonds, Cllr Bright and CCllr Jordan

17.02 Declarations of Interest – Cllr Ferrett declared an interest in planning application PA20/00674

17.03 Public Participation – 6 members of the public present

One member was seeking information re agenda item Highways – Tintagel Road – Potters Lane to Doctors corner.

One member spoke re the Lewarne application re relocation of boiler. They outlined their view on the planning decision, thanked the Parish Council for their support and noted that their views had been disregarded by Cornwall Council and asked that listed building be included in the Neighbourhood development plan.

Neighbourhood Development Plan – Mark Dolan reported the questionnaires are ready for distribution from 24th February and will be delivered by hand to every door in the parish (one copy) additional copies can be requested via there website, it will also be available via survey monkey for completion online. The steering group sought £900 from the council to cover earlier expenses and to cover the cost of the online survey site. Cllr Edwards-Symons proposed the council support this request. Seconded by Cllr Rodda. 5 for 2 against. Resolved.

17.04a Planning - To consider planning applications received

Application	PA20/00375
Proposal	Proposed single storey extension to bungalow for improved lounge and new family room and dining area
Location	Trefoil, Boscastle, PL35 0BJ
Applicant	Mr and Mrs Geoff and June Pollard

Cllr Edwards-Symons proposed the council support this application. Seconded by Cllr Munden. All in favour.

Application	PA20/00751
Proposal	Works to trees in a tree preservation order, namely to fell small poor form ash tree T3 and fell dead chestnut tree T4
Location	The Butts, Butts Lane, Boscastle, Cornwall
Applicant	Mr Peter Stedman

Cllr Edwards-Symons proposed the council support this on the condition the new saplings are planted nearby. Seconded by Cllr Munden. All in favour.

Application	PA20/00744
Proposal	Application for works to trees within a conservation area. T1 (Ash) fell. T2 (Bay) pollard to height of 2m. T3 (Conifer) Fell. T4 (Conifer) Prune
Location	Half Arce, Mount Pleasant, Boscastle Cornwall
Applicant	Mrs Harriet Halstead

Cllr Edwards-Symons proposed the council support this on the condition the new saplings are planted nearby. Seconded by Cllr Brewer. All in favour.

Cllr Ferrett left the meeting.

Adrian Prescott (Clerk)

Signed Chairman.....

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Application	PA20/00674
Proposal	Non Material amendment in respect of PA17/04270 (Two storey extension)
Location	The Old Barn, Fore Street, Boscastle, Cornwall, PL35 0AX
Applicant	Mr T Ferrett

Cllr Brewer proposed the council support this application. Seconded by Cllr Edwards-Symons. All in favour.

Cllr Ferrett re-joined the meeting

17.04b To consider other planning applications received by time of meeting

None received

17.05 Minutes

Minutes of the meeting held on 7th January 2020 – Cllr Munden proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour. Cllr Edwards-Symons abstained not at meeting.

Minutes of the meeting held on 30th January 2020 – Cllr Edwards-Symons proposed the minutes be accepted as a true record. Seconded by Cllr Munden. All in favour.

17.06 Matters to report (only) from previous meetings minutes

Nothing raised

17.07 Items from previous meeting

a) Neighbourhood development plan – see item after Public participation above

b) Highways –

1) New Road. Cllr Edwards-Symons proposed the council leave as previous agreed. Seconded by Cllr Munden. 6 in favour 1 against.

2) Tintagel Road – Potters lane to Doctors Corner. Cllr Edwards proposed Double yellow lines from Potter lane to Doctors corner on Potters Lane side of road and double yellows a short distance up Tintagel Road from Potters Lane. Seconded by Cllr Brewer. 5 in favour 2 abstentions.

3) Tintagel Road – Green Lane to Bus Stop markings. Cllr Edwards propose double yellow lines from the bus stop marking up to just beyond Junction to Paradise. Seconded by Cllr Brewer. All in favour.

c) Works around the village including car park – Pot Holes in Rabbit road. Tree cutting on road from Napoleon Inn to five ways.

d) Boscastle CIC/BCTC – Cllr Hockin reported the ladies toilet is operating as unisex to minimise costs.

e) Bus Shelter – Cllr Hockin awaiting contact with the photographer.

f) Dog warden/Traffic Warden – Cllr Edwards had heard of problems of dog fouling on the common and at the top of Green lane.

g) Playground – nothing to report.

h) Community Network Panel – Cllr Simmonds had given notes from the recent meeting to the clerk for distribution all Cllrs had a hard copy.

i) Media Communications – Nothing further to report.

Adrian Prescott (Clerk)

Signed Chairman.....

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j) Castle site - site management – Cllr Rodda had spoken with a number of people interested and the clerk had received a number of positive responses from the recent letter. Cllr Rodda to liaise with the clerk re a meeting of interested parties probably on 13th March.

k) Council tax – holiday lets – nothing further to report.

l) Sculptures – nothing further to report.

17.08 Items since last meeting

Grass verge cutting – clerk asked to seek quotes from existing contractor and an item on facebook page for a two contract.

17.09 Correspondence –

The Councillors had copies of all relevant correspondence.

Cllr Jarvis resignation letter. Clerk to send thank you letter and declare the vacancy.

Cruse bereavement – request – Cllr Ferrett proposed the council grant £100. Seconded by Cllr Brewer. All in favour.

Tanyas courage Trust request – Cllr Ferrett proposed council leave this on the table. Seconded by Cllr Brewer.

Castle site maintenance Quote for 2020 – Cllr Rodda proposed the council accept the quote. Seconded by Cllr Munden. All in favour.

17.10 Planning Decisions – as listed

17.11 Reports

Cornwall Councillor – not at meeting

Chair – nothing further to report.

Clerk – nothing further to report.

17.12 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1030.86	Salary (Jan)
Administration	Expenses	£43.90	Expenses (Jan)
Open Spaces	Litter	£238.09	PC Litter (Feb)
Open Spaces	Expenses	£5.80	Expenses (feb)
Loan	PWLB	£940.29	DD repayment
Open spaces	Castle Site	£1600.00	Maintenance 2019
Administration	NDP	£900.00	Costs incurred

Cllr Brewer proposed that the council approve the amounts as listed for payment. Seconded by Cllr Munden. All in favour.

17.13 Items for next meeting

Adrian Prescott (Clerk)

Signed Chairman.....

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- a. Neighbourhood development plan
- b. Highway Issues
- c. Works Around the village including car park
- d. Boscastle CIC/BCTC
- e. Bus Shelter
- f. Dog warden/Traffic Warden
- g. Playground
- h. Community Network Panel
- i. Castle Site – site management.
- j. Council Tax – holiday lets
- k. Sculptures
- l. Council vacancy

With no further business the Chairman closed the meeting at 8.45pm.

Date of next monthly meeting Thursday 5th March 2020 in the Village Hall

Adrian Prescott (Clerk)

Signed Chairman.....