

Forrabury & Minster Parish Council



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Present Cllr Hockin, Cllr Ferrett, Cllr Edwards, Cllr Simmonds, Cllr Jarvis, Cllr Rodda, Cllr Brewer, Cllr Bright.

Ahead of the meeting Cllr Simmonds gave training on the Non-Contact Enforcement Tool.

09.01 Apologies - Cllr Edwards-Symons & CCllr Jordan

09.02 Declarations of Interest – Cllr Edwards declared an interest in planning application PA19/06105 if discussed. Cllr Bright declared an interest in the neighbourhood development plan.

09.03 Public Participation – 9 members of the public present

One member spoke re the playground with concern over the state of the swings, bramble hanging out of hedges and damage gate. Suggest the council contact Schoolscapes at Wadebridge who offer a free design and consultation and possible extra funding sources. One member thank the council for their objection support re the Rocket store planning application. Also raised concern over the state of the car park, overgrown hedges and unkept flower beds etc.

One member spoke re the progress of the neighbourhood development plan with a public meeting on 24th September. Ask the council to approve the designation letter and consider releasing funds to cover cost incurred so far.

09.04a Planning - To consider planning applications received

Application	PA19/06830
Proposal	Proposal to erect balcony
Location	3 Old Road Boscastle PL35 0AJ
Applicant	Mr & Mrs Mitchell

Cllr Jarvis proposed the council support this application. Seconded by Cllr Brewer. All in favour.

Application	PA19/07118
Proposal	Application for Certificate of Lawful Development for an Existing Use namely occupation of dwelling in excess of ten years whilst not complying with agricultural occupancy condition.
Location	Higher Worthyvale Farm, Lowen Bos Camelford PL32 9UA
Applicant	Mr & Mrs Coles

Cllr Simmonds proposed the council give no comment on this application. Seconded by Cllr Jarvis. All in favour

Application	PA19/06399
Proposal	Listed Building Consent to remove the existing slate, treat the existing timber frame, insulate where possible and reattach the existing slate. Where removed has caused breakage/damage and so these slates will be replaced with matching rag slate.
Location	Ingledene Dunn Street Boscastle Cornwall
Applicant	Mr Neil Higgs

Cllr Hockin proposed the support this application but have concerns the scaffolding which may impede traffic flow in Dunn Street. Seconded by Cllr Simmonds. All in favour.

Adrian Prescott (Clerk)

Signed Chairman.....

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09.04b To consider other planning applications received by time of meeting

Application	PA19/06105
Proposal	Erection of a detached dwelling (amended design to that approved under PA16/11995)
Location	Land East of Wilmar, Tintagel Road, Boscastle, Cornwall
Applicant	Mr Andrew Stephens

Cllr Jarvis proposed the council consider this application. Seconded by Cllr Rodda. All in favour. Cllr Edwards abstained and left the meeting.

Cllr Brewer proposed the council support this application. Seconded by Cllr Simmonds. All in favour.

09.05 Minutes

Minutes of the meeting held on 8th August 2019 – Cllr Brewer pointed out he was missing from the attendees. The Chair and clerk ammended the minutes. Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Jarvis. All in favour. Cllr Bright abstained not at meeting.

08.06 Matters to report (only) from previous meetings minutes

Nothing raised

08.07 Items from previous meeting

a) Neighbourhood development plan – Cllr Simmonds distributed copies of the steering group role and responsibilities and their terms of reference which need approval from the council. A questionnaire is being formulated and asked the council to support the designation letter. Cllr Jarvis proposed the council support the designation letter. Seconded by Cllr Brewer. All in favour Cllr Bright abstained. It was deemed, due to time constraints to hold separate meeting to discuss the terms of reference. Clerk to send a copy of parish council's code of conduct to the steering group.

b) Highways – a) New Road – to keep on agenda for future meeting

b) Old Road/ Dunn Street/Fore Street – Traffic variation order – for discussion at future meeting.

The clerk had arranged a meeting with Highways for Friday 19th however due to councillor's work and home commitments only 5 could attend. The clerk was asked to rearrange the meeting with a view to hold it one evening. The councillors due to time constraints asked for the proposals to be discussed at a future meeting ahead of any meeting with highways.

c) Works around the village including car park– Cllr Bright would indicate on a plan of the car park possible areas where additional car parking could be added. Cllr Hockin report he had received an offer to donate a bench for the site of the previous one by the bus shelter. Cllr Brewer proposed the council accept the offer. Seconded by Cllr Simmonds. All in favour.

d) Boscastle CIC/BCTC – Cllr Hockin reported some 18,000 people had used the toilets during August. The paddle gates are currently being repaired due to vandalism. Revenue in August was up 42% on the same time last year.

e) Bus Shelter – Proposed sign for the shelter, when enlarged are grainy, may need new images with better definition.

f) Dog warden/Traffic Warden – nothing to report

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g) Playground – Cllr Hockin reported he has a meeting on Monday 16th with another contractor and took the information re Schoolscapes at Wadebridge as another potential contractor.

h) Community Network Panel – next meeting is on September 24th re Civil Emergency Plans.

i) Media Communications – Castle site questionnaire summary now on facebook page along with agendas for meetings.

j) Castle site questionnaire results and next step – The questionnaire summary and details have been reproduced on the Council website <http://www.boscastlecornwall.org.uk> . Cllr Hockin will meet with Alan Crockford on site to view the issues of protecting neighbouring property boundaries.

09.08 Items since last meeting

Nothing raised

09.09 Correspondence –

The Councillors had copies of all relevant correspondence.

Cllr Ferrett proposed the council grant £750 to Camelford Leisure centre. Seconded by Cllr Rodda. All in favour.

Cllr Rodda proposed the council grant £500 to The Merlin Centre. Seconded by Cllr Ferrett. All in favour.

Cllr Rodda proposed the council grant £250 to the Air Ambulance. Seconded by Cllr Bright. All in favour.

09.10 Planning Decisions – as listed

09.11 Reports

Cornwall Councillor – CCllr Jordan not at meeting

Chair – nothing further to report.

Clerk – nothing further to report

09.12 Finance - Approval of cheques for payment

<u>Category</u>	<u>Sub category</u>	<u>Amount</u>	<u>For</u>
Administration	Salary	£1030.86	Salary (Aug)
Administration	Expenses	£17.93	Expenses (Aug)
Open Spaces	Litter	£492.60	PC Litter & NT Litter (Sept)
Open Spaces	Expenses	£6.00	Expenses (Sept)
Open Spaces	Agency	£350.00	4 th grass cut
Administration	HMRC	£288.82	Tax & NI
Administration	Audit	£240.00	External Audit

Cllr Ferrett proposed that the council approve the amounts as listed for payment. Seconded by Cllr Simmonds. All in favour.

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Signed Chairman.....

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09.13 Items for next meeting

- a. Neighbourhood development plan
- b. Highway Issues
 - 1. Traffic Variation Order
 - a. New Road - public consultation meeting date
 - b. Old Road/Dunn Street/Fore street - public consultation meeting date
- c. Works Around the village including car park
- d. Boscastle CIC/BCTC
- e. Bus Shelter
- f. Dog warden/Traffic Warden
- g. Playground
- h. Community Network Panel
- i. Media Communication
- j. Castle Site – Questionnaire results and next step

With no further business the Chairman closed the meeting at 9pm.

Date of next monthly meeting Thursday 10th October 2019

Adrian Prescott (Clerk)

Signed Chairman.....