

# Forrabury & Minster Parish Council



**Minutes : 11<sup>th</sup> April 2019**

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**Present** Cllr Hockin, Cllr Ferrett, Cllr Simmonds, Cllr Edwards, Cllr Bright, Cllr Brewer, CCllr Jordan

**01.01 Apologies** –Cllr Rodda, Cllr Jarvis and Cllr Munden

**01.02 Declarations of Interest** – None declared

**01.03 Public Participation** – 2 members of the public present

One member of the public offered his services to help maintain the castle site and also suggested the council consider approaching Western Power re wayleave payments for their poles and cables cross the area.

One member advised the council that Western Power had recently cut tree branches around their cables and left the cuttings across a path, and also advised a tree need inspection near where the tree fell last year. Advised the council that dog fouling is happening regularly on Dunn Street.

**01.04a Planning - To consider planning applications received**

None received

**01.04b To consider other planning applications received by time of meeting**

None received

**01.05 Minutes**

Minutes of the meeting held on 14<sup>th</sup> March 2019 – Cllr Ferrett proposed the minutes be accepted as a true record. Seconded by Cllr Bright. All in favour. Cllr Brewer and Cllr Simmonds abstained not at meeting.

Minutes of the meeting held on 28<sup>th</sup> March 2019 – Cllr Simmonds proposed the minutes be accepted as a true record. Seconded by Cllr Brewer. All in favour. Cllr Bright abstained not at meeting

**01.06 Matters to report (only) from previous meetings minutes**

Nothing raised.

**01.07 Items from previous meeting**

a) Highways – the road out of Boscastle to Camelford at Newbridge has road marking which indicate it may be resurfaced soon. Forrabury Hill – CCllr Jordan reported he had asked for it to be resurfaced. Cllr Bright reported a tree was leaning against another on private land near Newbridge. Councillors asked the clerk to check when new bus stop road marking would be done.

Following the recent road closure Cllr Simmonds proposed the council support the business in applying for a business rate reduction. Seconded by Cllr Brewer. All in favour.

Cornwall council have asked the council to including Fore Street and Dunn Street in the proposed Traffic variation order. Clerk asked to find out what the original order was.

b) Works around the village including car park– Cllr Bright agreed to investigate the practicalities of a water refill station so visitors can top up their water bottles.

Adrian Prescott (Clerk)

Signed Chairman.....

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- c) Boscastle CIC – Cllr Hockin report the CIC had heard Tintagel are considering installing turnstiles and charging 50p.
- d) Standing Orders – the clerk asked to draft revised standing orders with the changes for consideration at a meeting on 25<sup>th</sup> April.
- e) Bus Shelter – Clerk asked to see if a map of the village is available from the NT for the sides of the shelter.
- f) National Trust – Cllr Bright reported most of the metalwork is now missing from the Harbour Wall. The Waste water pipeline which runs along the harbour is damage clerk to report.
- g) Dog warden/dog fouling/dog bin – Cllr Hockin reported the Volunteer Dog Warden (VDW) had attended a recent Tintagel Parish Council meeting and given a presentation on how is was going, to which they were impressed. CCllr Jordan asked if the clerk could pass on his contact details to the VDW in the hope he would contact him and give presentation to St Gennys parish Council.
- h) Playground – The playground safety report has been received clerk will print a couple out for next meeting. Cllr Bright and Edwards reported the highway sign on Under Road warning motorist of children was missing/damaged.
- i) Community Network Panel – nothing to report
- j) Accounts– nothing to report.
- k) Co-Option – The clerk to organise a meeting for 25<sup>th</sup> April for the councillors to meet the applicants.
- l) Media Communications – Cllr Simmonds proposed the set up a facebook page with no comments or message functionality for a trial period before a decision is made whether to put it in the public domain. Seconded by Cllr Bright. All in favour.
- m) Neighbourhood development plan – Initial meeting on Thursday 18<sup>th</sup> April.
- n) Bosfest – Cllr Simmonds reported the organisers are aware of the BCTC concerns over parking reduction in the village during the event.

CCllr Report – CCllr Jordan reported the new police inspector for the area wants to visit all parish councils. Stratton Hospital concerns over it closing the minor injuries night service. Asking all parish councils to write Cornwall Foundation trust and Kernow clinical commissioning group.

## 01.08 Items since last meeting

- o) Castle site
  - i. Open day event – Clerk to organise this for the end on June
  - ii. Maintenance for 2019/20 – Cllr Simmonds proposed the quote be accepted. Seconded by Cllr Brewer. All in favour.
  - iii. AONB – Cllr Ferrett proposed the council agree for Bottreaux Castle site to be included in the expression of interest for funding. Seconded by Cllr Brewer. All in favour.

## 01.09 Correspondence –

The Councillors had copies of all relevant correspondence.

## 01.10 Planning Decisions – as listed

Adrian Prescott (Clerk)

Signed Chairman.....

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## **01.11 Reports**

Cornwall Councillor see after item 01.07

Chair – asked if payment had been received from St Teath Parish council. Clerk confirmed it had.

Clerk – nothing further to report

## **01.12 Finance - Approval of cheques for payment**

| <u>Category</u> | <u>Sub category</u> | <u>Amount</u> | <u>For</u>                   |
|-----------------|---------------------|---------------|------------------------------|
| Administration  | Salary              | £1015.73      | Salary (Mar)                 |
| Administration  | Expenses            | £33.42        | Expenses (Mar)               |
| Open Spaces     | Litter              | £246.30       | Litter (Apr)                 |
| Open Spaces     | Expenses            | £6.00         | Expenses (Apr)               |
| Administration  | Website             | £33.35        | Website hosting              |
| Open spaces     | Playground          | £94.80        | Playground safety inspection |
| Administration  | CALC                | £352.71       | CALC & NALC renewal          |
|                 |                     |               |                              |
|                 |                     |               |                              |
|                 |                     |               |                              |

Cllr Simmonds proposed that the council approve the amounts as listed for payment. Seconded by Cllr Ferrett. All in favour.

## **01.13 Items for next meeting**

- a. Highway Issues
  - i. Traffic Variation Order
    - a. New Road
    - b. Old Road/Dunn Street/Fore street
- b. Works Around the village including car park/ refill station
- c. Boscastle CIC
- d. Standing orders – (revised for adoption)
- e. Bus Shelter
- f. National Trust - Harbour Wall
- g. Dog warden/Traffic Warden
- h. Playground
- i. Community Network Panel
- j. Accounts
- k. Media Communication
- l. Neighbourhood development plan - Priorities
- m. BosFest

With no further business the Chairman closed the meeting at 8.45pm.

**Date of next monthly meeting Thursday 9<sup>th</sup> May 2019**

Adrian Prescott (Clerk)

Signed Chairman.....